



National Education Commission

Vacancies

"Be a partner in National Educational Policy Development"

Applications are invited from eligible Sri Lankan citizens for the vacant positions of **Senior Policy Research Officer (01) and Development Officers (02)** of the National Education Commission.

01. Main Duties and Responsibilities entrusted to the posts

Senior Policy Research Officer

- Planning and guiding of educational research/surveys related with the field of education as decided by the National Education Commission and take leadership in educational policy formulation.
- Assisting the Chairman, Vice Chairman (Policy), Vice Chairman (Planning) and the Secretary in respect of educational policy formulation process.
- Monitoring the duties of the relevant Policy Research Officers and Programme Officers.

Development Officer

- Assisting the educational policy formulation, reviewing and research/surveys conducted by the National Education Commission.
- Collecting necessary information and data for the documents formulated by the National Education Commission and preparation of analyzed reports.

02. General Qualifications

- (i) The applicant should be of excellent moral character.
- (ii) Should be a person who is not convicted or penalized under the Penal Code by a Court of Justice.
- (iii) Senior Policy Research Officer - The age should not be less than 30 years and not more than 55 years.
Development Officer - The age should not be less than 22 years and not more than 45 years at the closing date of application.
(This age limit is not applicable for the applicants those who are in State / Corporations / Statutory bodies)

03. Service Conditions

These posts are permanent and entitled for EPF and ETF. The appointments are subject to three years' probationary period from the date of appointment. All the rules and regulations already imposed or to be imposed by the Government time to time are applicable.

04. Details applicable for the post

4.1 Designation	Senior Policy Research Officer – (AR 2)
4.1.1 Salary Scale	Rs. 59,540 – 10 x 1,570-75,240 (Year 2018)
4.1.2 Qualifications & Experience	Rs.76,200 – 10 x 2000- 96,200 (Year 2020) For External Applicants (1 or 2 below) 1. A special degree in the field of Statistics, Management, Sociology, Mathematics, Economics, Education, Information Technology or Science from a University recognized by the University Grants Commission. With A Master's degree in the relevant field And Minimum of eight (08) years post qualifying research experience in a Government Organization, State Corporation, Board, Statutory Institution or a recognized Private Sector Institution after obtaining the first degree. 2. A special degree in the field of Statistics, Management, Sociology, Mathematics, Economics, Education, Information Technology or Science from a University recognized by the University Grants Commission with a Doctoral Degree(PhD) in the relevant field. And Minimum of five (05) years post qualifying research experience in a Government Organization, State Corporation, Board, Statutory Institution or a recognized Private Sector Institution after obtaining the first degree. For Internal Applicants (1, 2 or 3 below) 1. Should fulfill the above qualifications required for External Applicants 2. A Special/General degree in the field of Statistics, Management, Sociology, Mathematics, Economics, Education, Information Technology or Science from a University recognized by the University Grants Commission. With A Master's Degree in the relevant field And Minimum of eight (08) years satisfactory working experience as a Policy Research Officer (AR1)

	<p>3. A special/General degree in the field of Statistics, Management, Sociology, Mathematics, Economics, Education, Information Technology or Science from a University recognized by the University Grants Commission.</p> <p style="text-align: center;">With</p> <p>A Doctoral Degree in the relevant field.</p> <p style="text-align: center;">And</p> <p>Minimum of five (05) years satisfactory working experience as a Policy Research Officer (AR1)</p>
<p>4.2 Designation</p> <p>4.2.1 Salary Scale</p> <p>4.2.2 Qualifications & Experience</p>	<p>Development Officer – (MA 4)</p> <p>Rs.30,074 - 15 X 599 - 39,059 (Year 2018)</p> <p>Rs. 37,970 - 10 X 755 - 15 X 930 – 5 X 1,135 - 65,145 (Year 2020)</p> <p>For External Applicants (1 or 2 below)</p> <ol style="list-style-type: none"> 1. A degree in the following fields from a University recognized by the University Grants Commission. (Education, Management, Science, Information Technology, Computer Science, Mathematics, Library Science, Statistics, Economics, Technology or Sociology) 2. Pass in an Intermediate examination from a recognized Chartered Professional Institute relevant to the field related to the post. <p>For Internal Applicants (1 or 2 below)</p> <ol style="list-style-type: none"> 1. Should fulfill the above qualifications required for External Applicants 2. Should have minimum of eight (08) years satisfactory working experience as a Management Assistant – Non Technical (MA 1)

05. Method of Selection

Short listed applicants according to the qualifications and experience will be called for an interview and/or a written test.

All Applications should be sent to the following address on or before **12.11.2018** by registered post along with the copies of the educational and professional certificates.

Post applied for should be indicated on the top left hand corner of the envelope enclosing the application. Incomplete and applications received after the closing date will be rejected.

Applicants from Government / Corporations / Statutory bodies should channel their applications through the respective Head of Institution.

The National Education Commission has the sole authority to fill/ not to fill or to partially fill the vacancies available.

Chairman
National Education Commission,
126, Nawala Road, Nugegoda.