

DEPARTMENT OF ANIMAL PRODUCTION AND HEALTH

First Efficiency Bar Examination for the Officers in Sri Lanka Animal Production and Health Service - 2016(2018)

IT is hereby notified that the First Efficiency Bar Examination for Officers in the above mentioned service will be held in Peradeniya in December, 2018. Applications are called from the officers who were in the Sri Lanka Animal Production and Health Service as at 31st May, 2018.

02. Time tables will be prepared enabling the candidates to sit for the Efficiency Bar Examinations 01 and 02 at the same time.

03. The Syllabus and rules and regulations relevant to Efficiency Bar Examinations 1 are stated in the New Service minute. Officers can sit for all subjects in one attempt or several attempts.

04. The prescribed subjects for the Efficiency Bar Examination I are given below :

<i>Subjects</i>	<i>Duration</i>	<i>Aggregate marks</i>	<i>Pass Marks</i>
1. Financial Systems	02hours	100	40
2. Administration	02 hours	100	40
3. Departmental Regulations 1	02 hours	100	40
4. Departmental Regulations 2	02 hours	100	40

05. *Syllabus for the Examination :*

<i>Subject</i>	<i>Syllabus</i>
1. Financial Systems	The Financial Regulations of the Government of Sri Lanka (Except Chapter X)
2. Administration	(a) Office Systems, Office Management and knowledge on office organization; (b) Procedural rules of the Public Service Commission Chapters from I-XXII and Establishment Code Chapters VI, VII, VIII, IX, XII, XIII, XIV, XV, XVI, XVII, XVIII, XIX, XXIII, XXV, XXVI, XXVII, XXVIII, XXX, XXXI, XXXII, XXXIII, XLVII and XLVIII.
3. Dept. Regulations Paper I	Animal Act, the Animal Disease Act and related regulations, Departmental Orders and Circulars relevant to Veterinary Surgeon's Services.
4. Dept. Regulations Paper II	(a) Dissemination of specimens, Laboratory identification including post-mortem examination. Pregnancies diagnosis, vaccines for contagious and infectious disease, serological test. (b) Techniques and practices of artificial inseminations, principles relevant to breeding and rearing of calves, hatching and rearing of chicks by incubation, animal nutrition food rationing usage, pasture fodder cultivation, preparation of silages and Livestock Management. (c) Milk production, bottling and transportation of pasteurized milk, bacteria and fat in milk, separation of cream and processing of butter, ghee and curd. (d) Slaughtering of animal in abattoirs, identification of meat including testing

The attention of the Candidates who sit for the Efficiency Bar Examinations is drawn to paragraph 5 of the Treasury Circular No.701 dated 04.09.1966 which is reproduced below :-

"The medium for departmental examinations (including promotional and Efficiency Bar Examinations) should be the Language in which the officer sat for the Competitive Examination to enter the Public services or the Official Language. But the officers who entered the service without a competitive examination should select either the Language in which the officer qualified for entry to the Public Service or the Official Language.

06. This Examination will be conducted in Sinhala, Tamil and English. Permission will not be given to change the medium applied by the candidate later.

07. If found later that the candidate has sat for the Examination in a medium in which he is not entitled his candidature will be cancelled.

08. The application should be in the form of the specimen appended to the notification and should be prepared on A4 size paper using both sides of it. It should be noted that the cages 01 to 06 should appear on page 1 of the paper and the rest on the other side of the paper. The application should be filled by the candidate. The applications which are not prepared as per the specimen form and the incomplete application forms will be rejected without informing the candidate. The candidate is advised to keep a Photostat copy of the application for his use. Further the candidate should check the applications prepared by himself with the specimen application appeared in the notice. The name of the examination should be written in English too in the applications prepared in Sinhala or Tamil Medium.

09. The Examination will be conducted by the commissioner General of Examinations and candidates are bound to abide by rules and regulations enacted by him. The relevant rules and regulations are appeared at the end of this notice. If a candidate violates any of the rules is liable to punishment at the discretion of the Commissioner General of Examination.

10. Applications should be forwarded through the Head of Department/Institute by registered post to reach the Director General of Animal Production and Health, to the address given below on or before 19.10.2018. The applications received after the closing date will be rejected.

The Director General of Animal Production and Health,
Department of Animal Production and Health,
P. O. Box 13, Gatambe,
Peradeniya.

11. The applicants those who have forwarded the accurately completed application including their language medium in which they wish to appear at the examination, applicant's signature and certification of Departmental Head, and the receipt when it is prescribed to pay the fee before or on the date of receiving applications indicated in the notice, will be issued the admissions by the Commissioner General of Examinations. As soon as the admission cards are issued to the candidates a notice will be published in papers as well as in the official website of the Department. If the admission card is not received 2-3 days after the publication of the notice, it should be informed to the Department of Examinations as stated in the notice. There, the candidates are informed to indicate candidate's Full Name, Address, National Identity Card Number and the Examination applied for. The candidates who reside outside Colombo should make the inquiry to the fax number given in this notice stating his / her fax number in the request to obtain a copy of the admission card. It is useful to keep certified Photostat copies of the application and receipt of the payment and receipt of the registration in your possession.

12. The claims submitted later by the candidates who have failed to fulfill the requirements as stated in the above paragraph 11 will not be considered.

13. Only the National Identity Card issued by the Department of Registration of Persons or the valid Passport will be accepted for the examinations conducted by the Department of Examinations in order to prove the identity of the candidate at the examination hall. The applicant's signature in the application as well as in the admission card should be certified by the Head of the Department or by an authorized person. The applicant should appear for the examination being seated in the place where your examination number has been indicated and the certified admission card should be produced to the examiner on the examination day. The applicant who does not produce the certified admission card will not be allowed to sit for the examination.

14. Fees will be levied from the candidates who sit for the examination on the following basis :

(a) No fees will be levied from the candidates who sit for this examination for the first time.

(b) For each subsequent sitting.

For whole examination : Rs. 1,200.00

Single subject : Rs. 600.00

Candidates who have already sat for this examination or the ones those who have applied previously, are required to pay the relevant fees as indicated above. The above examination fees should be paid to any Post Office /Sub Post Office situated in the Island to be credited to Revenue

(write the appropriate number in the cage)

04. NIC number :

[illegible]

05. Subjects selected with the number as indicated in the paragraph 04 of the notification :
(Should be written clearly)

<i>Subject No.</i>	<i>Subject</i>

Specimen Application Form

06. State whether you have sit for whole or a part of this examination. If so state the subjects, year and month :_____.

07. Date of Birth :

Year :

 Month :

 Date :

08. Name of the Designation : _____.
(In block letters)
Name of the Department : _____.
(In block letters)

09. The date on which the appointment was made to the
Sri Lanka Animal Production and Health Service : _____

(Give the relevant number in the box)

I declare that the above particulars are correct and that I am entitled to sit for the examination in the language medium indicated above. Further I am prepared to abide the conditions enacted by the Commissioner General of Examinations with regard to the conduct of the examination.

Examination Fee Rs. : _____
Paying Office : _____
Receipt No. : _____

To affix the receipt (keep a Photostat copy of the receipt)

[illegible]

Date :_____

_____,
Signature of Candidate.

Commissioner General of Examinations,
Through Director General, Department of Animal Production and Health,
Forwarded :—

*I certify that the candidate whose particulars appear above is eligible to sit for the examination and that he/ she has qualifications to sit for the examination in the medium stated in the application.

I also certify that the receipt, paying the prescribed examination fee, has been duly affixed by the candidate.

I attest the candidate's signature.

_____,
Signature of Head of Department and Designation.
(Place the rubber stamp)

Date :_____.

(*May be deleted, fee not been paid)