

## MINISTRY OF HEALTH, NUTRITION AND INDIGENOUS MEDICINE

### Recruitment of the Trainees for the Training Courses of the Nursing Service, Service of Professions Supplementary to Medicine and Para Medical Service - 2018

APPLICATIONS are called from eligible Sri Lanka citizens to recruit trainees to the following: training course of Nursing, the Service of Professions Supplementary to Medicine and Paramedical services of the Ministry of Health, Nutrition and Indigenous Medicine, Applications should be submitted only through the official web site of the Ministry of Health ([www.health.gov.lk](http://www.health.gov.lk))

<i>Code No.</i>	<i>Service</i>	<i>Name of the training course/ profession</i>	<i>Training period</i>	<i>The medium in which the training should be followed</i>
01	Nursing	Nursing officer	03 years	English
02	Professions Supplementary to Medicine	Medical Laboratory Technologist	02 years	English
03		Pharmacist	02 years	English
04		Occupational Therapist	02 years	English
05		Radiographer	02 years	English
06	Paramedical	School Dental Therapist	02 years	English
07		Health Entomology Officer	02 years	English
08		Ophthalmic Technologist	02 years	English
09		Prosthetist and Orthotist	03 years	English
10		Public Health Inspector	1 1/2 years	Sinhala/ Tamil
11		Electro Cardiographer (ECG Recordist)	01 year	English
12		Electro Encephalographer (EEG Recordist)	01 year	English

02. Educational qualifications and other specific qualifications relevant to the posts.

Code No.	Training Course	G. C. E. (O/L) Qualifications	G.C.E. (A/L) Qualifications	Other specific Qualifications relevant for the Training Course
01	Nursing Officer	Should have passed 06 subjects with credit passes for Sinhala/ Tamil Language, Mathematics, Science and English in not more than two sittings at the G.C.E. (O/L) Examination.	Should have passed any 03 subjects from Biology, Chemistry, Agriculture, Physics and Mathematics which belong to Bio Science subject stream in one sitting at the G. C. E. (A/L) Examination either in 2016 or in 2017 (Except Common General Test and General English)  or Should have passed any 03 subjects from Combined Mathematics, Chemistry, Physics and Advanced Mathematics which belong to Physical Science subject stream in one sitting at the G.C.E. (A/L) Examination either in 2016 or in 2017 (Except Common General Test and General English)	* Should be not less than 18 years and not more than 28 years of age at 21.09.2018.  * Should be 4' 10" (147.3 cm) or above in height.  * Should be unmarried  * Both males and females can apply.
02	Medical Laboratory Technologist	Should have passed six subjects with four Credit Passes including Sinhala Language/ Tamil Language, Mathematics, Science at the G.C.E. (O/L) examination in one sitting and should have passed English Language in not more than two sittings.	Should have passed any 02 subjects from Physics, Physics, Biology, Agriculture, Combined Maths in one sitting with a Credit Pass for <u>Chemistry</u> in one sitting at the G. C. E. (A/L) Examination either in 2016 or in 2017	* Should be not less than 18 years and not more than 35 years of age at 21.09.2018.  * Both males and females can apply.
03	Pharmacist	Should have passed six subjects with four Credit Passes including Sinhala Language/ Tamil Language, Mathematics, Science at the G.C.E. (O/L) Examination in one sitting and should have passed English Language in not more than two sittings.	Should have passed 02 subjects from Physics, Biology, Agriculture, Combined Mathematics with a Credit Pass for <u>Chemistry</u> in one sitting at the G. C. E. (A/L) Examination either in 2016 or in 2017	* Should be not less than 18 years and not more than 35 years of age at 21.09.2018.  * Both males and females can apply.

Code No.	Training Course	G. C. E. (O/L) Qualifications	G.C.E. (A/L) Qualifications	Other specific Qualifications relevant for the Training Course
04	Occupational Therapist	Should have passed six subjects with four Credit Passes including Sinhala Language/ Tamil Language, Mathematics, Science at the G.C.E. (O/L) Examination in one sitting and should have passed English Language in not more than two sittings.	Should have passed 02 subjects from Chemistry, Biology, Agriculture, Combined Mathematics with a Credit Pass for <u>Physics</u> in one sitting at the G. C. E. (A/L) Examination either in 2016 or in 2017	* Should be not less than 18 years and not more than 35 years of age at 21.09.2018.  * Both males and females can apply.
05	Radiographer	Should have passed six subjects with four Credit Passes including Sinhala Language/ Tamil Language, Mathematics, Science at the G.C.E. (O/L) Examination in one sitting and should have passed English Language in not more than two sittings.	Should have passed 02 subjects from Chemistry, Biology, Agriculture, Combined Mathematics with a Credit Pass for <u>Physics</u> in one sitting at the G. C. E. (A/L) Examination either in 2016 or in 2017	* Should be not less than 18 years and not more than 35 years of age at 21.09.2018.  * Both males and females can apply.
06	School Dental Therapist	Should have passed six subjects including English Language with at least Credit Passes for Sinhala Language, Tamil Language Mathematics, Science including any other one subject in not more than two sittings at the G.C.E. (O/L) Examination	Should have passed 02 subjects from Chemistry, Physics, Agriculture with a Credit Pass for <u>Biology</u> in one sitting at the G. C. E. (A/L) Examination either in 2016 or in 2017	* Should be not less than 18 years and not more than 30 years of age at 21.09.2018.  * Only the females can apply.  * Should be 4 feet and 10 inches or above in height ( $\geq 147.3$ cm)  * All the applicants should be unmarried
07	Health Entomology Officer	Should have passed six subjects including English Language with at least Credit Passes for Sinhala language/ Tamil Language, Mathematics, Science including any other one subject in not more than two sittings at the G.C.E. (O/L) Examination.	Should have passed 02 subjects from Chemistry, Physics, Agriculture with a Credit Pass for <u>Biology</u> in one sitting at the G. C. E. (A/L) Examination either in 2016 or in 2017	* Should be not less than 18 years and not more than 30 years of age at 21.09.2018.  * Only the males can apply.
08	Ophthalmic Technologist	Should have passed six subjects including English Language with at least Credit Passes for Sinhala language/ Tamil Language, Mathematics, Science including any other one subject in not more than two sittings at the G.C.E. (O/L) Examination.	Should have passed 02 subjects from Chemistry, Biology, Agriculture with a Credit Pass for <u>Physics</u> in one sitting at the G. C. E. (A/L) Examination either in 2016 or in 2017	* Should be not less than 18 years and not more than 30 years of age at 21.09.2018.  * Both males and females can apply.

Code No.	Training Course	G. C. E. (O/L) Qualifications	G.C.E. (A/L) Qualifications	Other specific Qualifications relevant for the Training Course
09	Prosthetist and Orthotist	Should have passed six subjects with credit passes for Science, Mathematics, English and Sinhala/ Tamil Language in not more than two sittings at the G.C.E. (O/L) Examination.	Should have passed 02 subjects from Agriculture, Combined Mathematics, Chemistry and at least a credit pass for <u>Biology or Physics</u> , in one sitting at the G.C.E. (A/L) Examination either in 2016 or in 2017	* Should be not less than 18 years and not more than 35 years of age as at 21.09.2018.  * Both males and females can apply.
10	Public Health Inspector	Should have passed six subjects including English Language with at least Credit Passes for Sinhala language/ Tamil Language, Mathematics, Science and any other subject in not more than two sittings, at the G.C.E. (O/L) Examination.	Should have passed 02 subjects from Chemistry, Physics, Agriculture with a Credit Pass for <u>Biology or Combined Mathematics</u> in one sitting at the G. C. E. (A/L) Examination either in 2016 or in 2017	* Should be not less than 18 years and not more than 30 years of age as at 21.09.2018.  * Should be 5 feet and 2 inches or above in height ( $\geq 157.46$ cm)  * Only males can apply.
11	Electro Cardiographer (ECG Recordist)	Should have passed six subjects including English Language with at least Credit Passes for Sinhala language/ Tamil Language, Mathematics, Science and any other subject in not more than two sittings at the G.C.E. (O/L) Examination.	Should have passed Chemistry and Physics with a Credit Pass for <u>Biology</u> in one sitting at the G. C. E. (A/L) Examination either in 2016 or in 2017	* Should be not less than 18 years and not more than 30 years of age as at 21.09.2018.  * Both males and females can apply.
12	Electro Encephalo-Grapher (EEG Recordist)	Should have passed six subjects including English Language with Credit Passes for Sinhala Language/ Tamil Language, Mathematics, Science and any other subject in not more than two sittings at the G.C.E. (O/L) Examination.	Should have passed Chemistry and Physics with a Credit Pass for <u>Biology</u> , in one sitting at the G. C. E. (A/L) Examination either in 2016 or in 2017	* Should be not less than 18 years and not more than 30 years of age as at 21.09.2018.  * Both males and females can apply.

### 3. Particulars Specific to each training course :

#### 3.1. Student nursing training –

- 3.1.1. Recruitments for the student Nurses' Training from the applicants who have fulfilled the qualifications in terms of the Sri Lanka Nursing Service Minute published in the *Extra ordinary Gazette* No. 1837/8 dated 19.11.2013 of the Democratic Socialist Republic of Sri Lanka and the amendments made there to from time to time, (Male applicants will be recruited based on the service exigency of the Institutions under the Ministry subject to the provisions of the Nursing Service Minute)
- 3.1.2. The total number to be recruited for student Nurses' Training from the Island will be divided in proportion to the population in each District and then the number recruited from each District will be determined.
- 3.1.3. Thereafter the number to be recruited from each District will be divided in proportion to the number of applicants who apply from the respective District in each year and have satisfied the minimum educational

qualifications, and then number of recruits from the respective Districts in each year will be determined.

- 3.1.4. Thereafter, the number of recruits in each year will be divided in proportion to the number of applicants who apply and satisfied the minimum educational qualifications from the Bio Science and Physical Science subject streams in the respective year and then the number of recruits from the respective District in each year from each subject stream will be determined.
- 3.1.5. The number of recruits from each subject stream in each year will be determined as such and 5% out of the total number will be male applicants and 95% will be for female applicants. Recruitments will be made from the applicants who have obtained the highest Z-score from each subject stream in the respective District in each year.
- 3.2. Training Courses for the service of Professions Supplementary to Medicine and Para Medical Service.
  - 3.2.1. Recruitments will be made from the candidates who have satisfied the qualifications in terms of the schemes of recruitment of the posts belonging to the service of Professions Supplementary to Medicine and Para Medical Service and amendments made there to from time to time and based on the Z score obtained at the G.C.E. (A/L) examination.
  - 3.2.2. The total number to be recruited from the Island will be divided in proportion to the population in each District and then the number recruited from each District will be determined.
  - 3.2.3. The number to be recruited from each District will be divided in proportion to the number of applicants who have applied from the respective District in each year and who have satisfied the minimum educational qualifications, and then the number of recruits from the respective Districts in each year will be determined.

### 3.3. General Information :

- 3.3.1. Should be a Sri Lankan citizen.
- 3.3.2. Every candidate should be physically fit to serve in any part of Sri Lanka.
- 3.3.3. Should be physically fit to discharge the duties of the post.
- 3.3.4. Should be excellent in character.
- 3.3.5. Should be fit physically and mentally.
- 3.3.6. You should agree to serve at least 10 years if a permanent appointment is granted in the public service or provincial service after the training.
- 3.3.7. You should have been a permanent resident of the District for three consecutive years immediately prior to the closing date of applications i.e. 21.09.2018. One of the following documents should be produced to confirm the residence.
  - (1) You should have been a resident of the District for there continuous years immediately prior to 21.09.2018. The Certificate of residence issued by the Grama Niladhari and countersigned by the Divisional Secretary.
  - (2) Extracts from electoral registers obtained from the District Electoral Office, confirming the continuous residence during the preceding three years.

**Note:** Where any candidate is unable to prove the residence during the preceding 3 years due to employment of his/ her father or mother in a transferrable service of the Government or of Provincial Public Service or as a State corporation or due to any other unavoidable reason, the decision of the Secretary of Ministry of Health, Nutrition and Indigenous Medicine will be final, if he/ she provides acceptable reasons.

- 3.3.8. Where the number of vacancies set for a particular District cannot be filled by the eligible applicants of the respective District, such vacancies will be redistributed among all other districts, in proportionate to the population of each District.

#### 4. Other Facts :

- 4.1. Above are full-time courses. Therefore, students who follow any full time course conducted by a University, any other Government Institute or under the Ministry of Health, Nutrition and Indigenous Medicine on week days and Saturday mornings shall not apply for this. If any does so and it is revealed subsequently the applicant will be withdrawn from the course/ dismissed from the post and all the expenses incurred by the Government until then will be recovered from him/ her. If any person who is following a full time course at a University wishes to apply for this, he/ she shall comply with the following conditions (4.2). Applications of the candidates who have registered for the full time courses conducted under the Ministry of Health, Nutrition and Indigenous Medicine shall be rejected.
- 4.2. If you have registered for a full time course at any University for a full time course at any University or any other Government Institute you shall get your registration cancelled as at the date you registered for this course. If you have registered with a university you will be considered as a University student even though you are not attending the lectures or have not attended the lectures. So that such applicants should also get their registration cancelled. You should be able to provide evidence in within in proof of the cancellation of your registration when necessary.
- 4.3. If you have completed a degree in any University, the effective date should be a date which is date of recruitment to the course.
- 4.4. Even though you had not registered for a course conducted by a University or under the Ministry of Health, Nutrition and Indigenous Medicine by 21.09.2018; if your have registered for above courses subsequently, you shall get such registration cancelled before you register for the above advertised courses.
- 4.5. In case a candidate who has already registered for a full time course under Ministry of Health, Nutrition and Indigenous Medicine is selected for one of the above courses, such candidate will be registered only if he/

she **repays** the sum of the agreement entered into in relation to the previous training, and all allowances he/ she received and leaves the training concerned.

- 4.6. It should be strictly noted that no section contained in this *Gazette* notification implies to admit you compulsory to the course applied for even if all the above conditions have been fulfilled. It should also be noted even if you have satisfied the above conditions you are not eligible for above courses in any respect if you have not obtained a sufficient Z score to be eligible or if you have not fulfilled any other condition.
- 4.7. Educational qualifications and other all qualifications should be fulfilled in all respects by the closing date of applications i.e. 21.09.2018.

#### 5. The method of application :

- 5.1. Candidates shall apply for the above training courses *via* the official website of the Ministry of Health, Nutrition and Indigenous Medicine ([www.health.gov.lk](http://www.health.gov.lk)) They are required to fill and submit the online application on the website. Instructions for filling the application form are available on the online application form.
- 5.2. Upload a scanned image of your National Identity Card to the relevant place of the online application.
- 5.3. If you apply for two or more courses, you shall mark your choice for each course in the order of your preference on the online application form. Applicants are admitted to the first course they are selected and they are not allowed to admit to the next course they have chosen or transfer to another course.
- 5.4. Applicants should pay an amount Rs. 500.00 at any branch of Bank of Ceylon so as to credit to the account No. 7041318 "Director General of Health Services, Collection of Examination fee" Thaprobane Branch of Bank of Ceylon. This fee will not be refunded under any circumstance. It is not allowed to transfer this examination fee to any other examination. The receipt obtained by paying



this examination fee should uploaded to the relevant place of the application.

5.5. You shall get a printout of the successfully uploaded online application and place your signature at the relevant place in the application and get your signature attested. (see section 7).

5.6. On the last page of the print out of the successfully uploaded online application, you will see named bar codes printed. Cut the bar codes without damaging them and paste the relevant bar code on the upper right - hand corner of the first page of the attachments below (No. 06). One bar code is sufficient for the one document.

**Note:**

I. If you encounter any problem in filling the application you may contact the Human Resource Management and Coordination Division of the Ministry of Health, Nutrition and Indigenous Medicine from 8.30 am to 4.15 pm on week days on telephone 011 2693955.

II. For instructions in this regard, you may meet the relevant officers of the Planning Division of the office of the Regional Director of Health Services in your District of residence from 8.30 am to 4.15 pm on week days.

**6. Attachments :**

6.1. A certified copy of the Birth Certificate.

6.2. A certified copy of the G. C. E. (A/L) examination results sheet with the z-score.

**Note :** Result sheets issued by the Department of Examinations will only be considered.

6.3. A certified copy of the G. C. E. (O/L) examination results sheet/s.

**Note :** Result sheets issued by the Department of Examinations will only be considered.

6.4. A certified copy of the National Identity Card which is issued by Department of Registration of Persons or valid passport or valid driving license.

6.5. A certified copy of the receipt obtained by making the payment to the Bank.

6.6. A certified copy of the Certificate of proving residence issued by the Grama Niladhari counter signed by the Divisional Secretary (where it is unable to submit the Certificate of Grama Niladhari, copies of extracts from electoral registers obtained from the District Election Office confirming the residence during the preceding 3 years should be submitted.)

6.7. The duly completed printed application form of which the signature is attested and above annexures on which bar codes are affixed should be sent by registered post to reach the Head, Human Resource Management and Coordination Division, Ministry of Health, Nutrition and Indigenous Medicine, "Suwasiripaya", 385, Rev. Baddegama Wimalawansa Thero Mawatha, Colombo 10 on or before 21.09.2018. The words "Recruitment of trainees for the training courses of the Nursing Service, Service of Professions Supplementary to Medicine and Para Medical Service 2018", and the District of application on the top right-hand corner of the envelope should be mentioned.

**Note:** All copies of certificates should be certified as true copies by the applicant him/herself. All copies should of A4 size.

**7. The attestation of the applicant's signature :**

7.1. The signature of the applicant should be attested by an officer in Sri Lanka Administration Service/ an officer in Educational Administration Service/ an officer in Sri Lanka Accountant's Service/ a Government Principal/ a Justice of the Peace/ An attorney of Law or an officer who hold a permanent and pensionable post and draws a salary not less than Rs. 334,452.00.

7.2. Applications of the employees who serve in the Public Service or Semi Government Institutions should be sent through the respective Head of Department. And it should be noted that this is an external recruitment.

- 7.3. Receipt of application will not be acknowledged.
- 7.4. The applications received after the closing date will be rejected.
- 7.5. The applications that are not complying with the above terms and on which the bank receipt is not affixed will be rejected without any notice.
8. If you are called for the interview you shall submit the following documents.
- 8.1. Out of the applicants those who have satisfied the minimum educational qualifications, according to the online application which the applicants have successfully uploaded and sent under the registered cover before the closing date where the applicant's signature has been attested, only a selected number of applicants will be called for the interview based on a priority list prepared according to the Z score. A general interview will be held by a board of interview appointed by the Secretary to the Ministry of Health, Nutrition and Indigenous Medicine. The interview board will check the qualifications and physically fitness prescribed for each post by the Service Minute and this *Gazette* notification. Applicants shall submit the Originals of the following documents at the interview.
- 8.2. Printed copy of the uploaded application duly attested.
- 8.3. Birth Certificate.
- 8.4. The G. C. E. A/L result sheet with the Z-score issued by the Examinations Department.
- 8.5. G. C. E. (O/L) results Sheet issued by the Examinations Department.
- 8.6. National Identity Card which is issued by Department for Registration of Persons, valid passport or valid driving license.
- 8.7. Receipt obtained for the payment to the Bank.
- 8.8. Certificate of proving residence issued by the Grama Niladari counter signed by the Divisional Secretary (where it is unable to submit the Certificate of Grama Niladari, extracts from electoral registers obtained from the District Election Office confirming the residence during the preceding 3 years should be submitted.)
- 8.9. A formal affidavit signed over a stamp at the value of Rs. 50.00 in the presence of a Justice of the Peace to confirm that the applicant is not married (applicable only to the candidates who apply for Nursing Training and school Dental Therapist Training)
- 8.10. A solemn declaration of the candidate that he/ she has not registered for or attending any other course conducted by any University or Government Institute/ Ministry of Health Nutrition and Indigenous Medicine.
- Note:**
- (a) In addition to the originals of the documents mentioned from (8.3) to (8.7) above true copies of the originals certified by the applicant himself/ herself should be brought to the interview.
- (b) Secretary to Ministry of Health Nutrition and Indigenous Medicine shall decide the number of recruits and the number of applicants to be called for the interview based on the capacity of the training schools and service requirements.
- (c) Any section herein does not mean that all who are called for the interview are recruited and it should not be understood so.
- (d) Following the interview, information of the selected candidates will be published on the website <http://www.health.gov.lk> and the candidates are not informed personally.
- 9. Scheme of training :**
- 9.1. Applicants selected from the interview will be admitted to training schools to follow the relevant training course. Period of the course and the medium in which the course should be followed are given in the table 01.
- 9.2. Trainees who are admitted to the training schools will be subject to the rules and regulations which are effective in the training schools and the orders imposed by the



Ministry of Health Nutrition and Indigenous Medicine from time to time.

priority list of vacancies prepared based on the vacancies exist as at the date of completion of the training.

9.3. Training of those who fail the prescribed examinations, whose work and conduct are not satisfactory of who fail to adhere to relevant conditions of examination and conditions of leave of the training school or whose educational and other qualifications are found to be false, may be terminated at any time without any compensation.

10.2 If appointment is granted at the end of the training, salaries will be paid in terms of the provisions of the Public Administration Circular No. 03/2016.

9.4. A monthly allowance will be paid to the trainees during the training in terms of the provisions of Public Administration circular 03/2016. (Section V).

10.3. Applicants should carefully and accurately fill the particulars of Education and other qualifications in the application. If the above certificates are proved to be false after recruitment to the training or after appointment, action will be taken to refer the case to the Criminal Investigation Department for taking legal action/ to cancel the appointment, to dismiss him/ her from the training/ post, and to enter his/ her name into the black list of those who are not permitted to be reemployed in the Public Service after taking legal action against him/ her. Action will be taken to recover the allowance paid to him/ her during the training period, expenses incurred by the Government, and the amount of the Agreement and Surety Bond.

9.5. At the time he/she is admitted to the training school, he/she should enter into an agreement and surety bond with the Director General of Health Services that he/she will complete the training successfully, not abandon the training and service in the relevant post in the Public Service/Provincial Public Service for a minimum period of 10 years if appointment is granted after completing the said training. If he/she resigns from the training, abandon the training, or his/her training is terminated (9.3) or fails to service in the relevant post for a period of 10 years after appointment he/ she should refund the Ministry of Health Nutrition and Indigenous Medicine the allowance paid to. If not, legal action will be taken to recover the said amount as per the agreement.

10.4. Selected applicants should submit themselves for a medical examination during the first month of the training to certify that the applicant is physically and mentally fit to follow the course and to serve in any part of the Island and if an applicant is found to be unfit from the medical examination he/ she will be disqualified from the training.

9.6 Applicants who apply for nursing and school dental Therapy training should be unmarried as at the closing date of applications and should remain unmarried during the period of training.

10.5. All persons selected as above will be subjected to provisions of the Establishment Code of Democratic Socialist Republic of Sri Lanka rules, regulations and orders imposed by the Public Service Commission regarding the Public Service, provisions of the service minutes, Financial Regulations, circulars and instructions of the Government and orders imposed and amendments made thereto from time to time.

#### 10. Regulations in providing employment :

10.1. Government is not bound to grant permanent appointments at the end of the training. However, the candidates will be considered for appointing to a post in Class III of the post concerned on the basis of the merit obtained at the final examination of the training to fill the vacancies remaining after making the transfers of Senior Officers, according to the

10.6. This Ministry is not bound to provide hostel facilities in the training schools for the applicants recruited for the training. If such facilities provided, rent assessed for a housing

room, water and electricity bills will be charged.

10.7. You have no right to engage in trade union activities or private practice during the period of training. And, if an appointment is granted to the post concerned at the end of the training, those who are appointed to a post, not approved for the private practice have no right to engage in the private practice. If it is found to have done so, legal action will be taken.

10.8. If any problem arises regarding recruitment to the training or any matter covered or not covered by this *Gazette* notification, the decision of the Secretary of Health Nutrition

and Indigenous Medicine will be final. In case of any inconsistency between the Sinhala, Tamil and English text, the text in Sinhala will prevail.

B. G. S. GUNATHILAKA,  
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Ministry of Health Nutrition and  
Indigenous Medicine.

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