

**OPEN COMPETITIVE EXAMINATION FOR
RECRUITMENT TO EXECUTIVE SERVICE
CATEGORY OF GRADE III OF ASSISTANT
SUPERINTENDENT (COMMERCIAL/
TRANSPORTATION) IN SRI LANKA
RAILWAY DEPARTMENT - 2017(2018)**

APPLICATIONS are hereby called from the qualified citizens of Sri Lanka for the Open Competitive Examination for recruitment to the posts in Grade III of Assistant Superintendent (Commercial/Transportation) in executive service Category in Sri Lanka Railway Department.

01. By this examination, the recruitment will be made to Grade III of Superintendent (Commercial/Transportation) in executive service Category in Sri Lanka Railway Department.

The closing date of receiving the applications is 28.09.2018.

Note.– No complaint that an application or a document concerned has been lost or delayed in post will be considered. Candidates themselves should bear the loss that may occur by delay of forwarding applications at the deadline.

Written Examination.– This examination will consist of three papers.

1. General Intelligence
2. Language Competency
3. General Knowledge.

Date of Examination.– This Examination will be held in December 2018. The Secretary reserves the right to postpone or cancel this Examination subject to instructions given by the Public Service Commission.

Interview.– It will be held a general interview with regard of the candidates, scored above for each of the papers, determined as sufficient by the Public Service Commission. The date of the interview will be decided by the Secretary as per the instructions of the Public Service Commission.

02. It will be made 12 appointments. If there are candidates with equal marks exceeding the number of vacancies for the last vacancy or the last vacancies, the filling of vacancies will be decided by the order of the Public Service Commission as per the clause in the minutes of procedural rules.

03. Conditions of Service :

3.1 A selected candidate will be appointed to Grade 111 of the service on the general conditions governing appointments in the Public Service and on the terms and conditions set out in the recruitment procedure for executive service category in Sri Lanka Railway Department approved on.....by the Public Service Commission No. PSC/EST/04-01-43/05/2016 and subject to any amendments made or to be made here after to that procedure, provisions in the Establishment Code and Financial Regulations and the minutes of procedural rules of the Public Service Commission published in the *Gazette Extraordinary* of the Democratic Socialist Republic of Sri Lanka No. 1589/30 of 20th February 2009.

3.2 This post is permanent.

3.3 This post is subject to a probation period of three years. The First Efficiency bar Examination should be passed within 03 years from the date of appointment to the post of Assistant Superintendent (Commercial/Transportation) in the Executive Service category in Sri Lanka Railway Department.

3.4 The proficiency of the official language concerned should be achieved within five years from the date of appointment in terms of the provisions of the Public Administration Circular 01/2014 and the consequent circulars.

3.5 Appointments of candidates who fail to report for duty on the due date and or refuse or evade to take up duties in a post or in an area they are appointed to are liable to be cancelled by the order of the Public Service Commission.

04. Salary scale per month.– In terms of the Schedule I of the Public Administration Circular 03/2016 dated 25.02.2016 the salary scale relevant to this post is Rs. 47,615 -10x1,335 -8x1,630 -17x2,170 - Rs. 110,895 (SL-1-2016) your payments will be made with compliance to the provisions of that circular and its Schedule II. In addition to this you are entitled to the allowance paid to the government officers from time to time.

05. *Eligibility :*

- (a) (i) Be a citizen in Sri Lanka and be a male applicant,
- (ii) Have a sound moral character,
- (iii) Be Physically and mentally fit to serve in any part in the island.

(b) *Educational Qualifications :*

Have obtained a degree from a university recognized by the University Grants Commission.

Note.- The effective date of the certificate of degree should be to the closing date or prior to that.

- (c) **Age.-** The candidate should be not less than twenty one (21) years and not more than thirty five (35) years of age as at the closing date of calling applications. Accordingly only the candidates who were born on or before 28.09.1997 and candidates who were born on or after 28.09.1983 were qualified to apply for this.

Others :-

- (i) All the qualifications, mentioned above as the requirements to recruit to the post should be completed in every aspect on the date, notified by the notice *Gazette* paper.
- (ii) Any person bearing a priesthood in any religion will not be authorized to apply or sit for this competitive examination.

06. Examination Fee.- The examination fee is Rs. 1,200. It should be paid before the closing date of applications at any Post Office/Sub Post Office to be credited to Revenue Head 20-03-02-13 of Commissioner - General of the Examinations. The receipt obtained from the Post Office/Sub Post Office should be pasted in the relevant cage of the application form. Money orders or stamps will not be accepted. This examination fee is non-refundable and will not be exchanged for another examination. It is advisable to keep a photocopy of the receipt with the candidate.

07. *Method of Application :*

- (a) The application should be in the form of the specimen appended to this notification and should be prepared on A4 size paper using both sides. It should be specially noted that the

application forms should be prepared that cages 1-0 to 2-12 appear on the first side of the paper 3.0 to 7.00 appear in the second page and the remains in the third page. For this purpose it can be used computerized/typed applications. The particulars mentioned in the application should be filled with the handwriting of the candidate by himself. Applications that do not comply with the specimen and that are not completed in every aspect shall be rejected without notice. So it is the responsibility of the candidate to make sure that the application form perfected by the candidate complies with the specimen given in the examination notice, completed in every aspect or pasted the receipt obtained by making payments while completing relevant details in the application. Further it is advisable to keep a photocopy of the receipt and the application with the candidate.

- (b) The application should be filled in the language medium in which the candidate intends to sit the examination with the handwriting of the candidate by himself. It is essential to mention the name of examination in English language as well in applications prepared in both Sinhala and Tamil media.

- (c) The completed application form for the examination should be sent by registered post to reach the following address on or before 28.09.2018. The words "Open Competitive Examination for Recruitment to Grade III in assistant superintendent (Commercial/Transportation) in executive service category in Sri Lanka Railway Department - 2007" should be clearly indicated on the top left hand corner of the envelope enclosing the application. Any application received after the closing date will not be accepted :

The Commissioner - General of Examinations,
Organization and Foreign Exam Branch,
Department of Examination,
Post Box 1503,
Colombo.

- (d) Candidate's Signature in the application form and the Admission Card should have been attested by a Principal of a Government school, a Justice of peace, Commissioner of Oaths, Attorney-at-law, Notary Public, Commissioned

Officer in the armed forces, an officer holding a *Gazette* post in the police service or a staff officer holding a permanent post whose annual initial salary is more than Rs. 240,360.

(e) Any application, which is not complete in every aspect is rejected. No complaint that an application has been lost or delayed in post will be considered.

(f) Receipt of applications will not be acknowledged. A notice will be published in the newspapers by the Department of examination as soon as admission cards are issued to applicants. If the admission card is not received even after 2 or 3 days of such an advertisement steps should be taken to notify the Department of Examinations in the manner specified in the advertisement in such notification, it should be mentioned the title of the Examination, full name of the candidate, address and the National Identity Card Number. In case of applicants outside Colombo a letter of request furnishing a fax number to which the admission card should be sent is important to be forwarded to the Department of Examination with the object of sending a photocopy of the admission card by fax. It would be advisable to keep the following in hand at the time of calling the Department of Examination the certified photocopy of the application form and the receipt kept at your possession and the receipt of registration.

08. Admission to the Examination :

(a) The Commissioner General of Examinations will issue admission cards to the candidates who were within the permitted age limit and who have produced the applications on due date or before the closing date by payment of the appropriate examination fee on the presumption that only the qualified applicants have applied according to the *Gazette* notice. A candidate who fails to produce his admission card will not be permitted to sit the examination.

(b) A candidate must sit the examination at the examination hall assigned to him. Every candidate presenting himself for the examination firstly must produce his admission card on which his signature has been attested, to the supervisor of the Examination center. A set of rules to be observed by all

candidates is published at the beginning of *Gazette*. Candidates are subjected to rules and regulations imposed by the Commissioner General of Examinations on conducting the examination and he/she is liable to be subjected to a punishment imposed by the Commissioner General of Examinations for breach of these rules.

Note.- The issue of an admission card to a candidate does not mean that he or she has fulfilled the requisite qualifications to get a post or to sit the examination.

09. *Identity of Candidates.-* A candidate will be required to prove his identity at the examination hall to the satisfaction of supervisor for each subject he offers. For this purpose, any of the following documents will be accepted :

- (a) National Identity Card issued by the Department of Registration of Persons ;
- (b) Valid Passport ;
- (c) Valid Driving License.

10. *Penalty for furnishing false information.-* If a candidate is found to be ineligible his candidature is liable to be cancelled at any stage prior to, during or after the examination.

11. Any matter not provided in these regulations will be dealt with as determined by the secretary subject to the instructions given by the Public Service Commission.

12. Scheme of Examination.- Medium of Examination.

- (a) The examination will be held in Sinhala, Tamil and English ;
- (b) A candidate should sit the examination in the language in which he passed the qualifying degree examination or in an official language ;
- (c) A candidate who has subjects at qualifying degree examination in two or more languages, he should sit the examination in the language in which he passed the majority of subjects at such examination or in an official languages.
- (d) Candidate with a special degree who has passed the principal subject in one language and the subsidiary subject in another language he should sit the examination in the language in which he passed the Principal subject or in an official language.

Note :

- (i) The term "Qualifying degree" in (b) or (c) above refers to the degree qualifications referred to in paragraph 5(b).
- (ii) A candidate must sit all the papers of the examination in one and the same language.
- (iii) A candidate will not be permitted to change the language medium of the examination indicated in the application.

13. Recruitment Procedure :

13.1 *Written Examination.*- A written examination will be held for the following subjects with three papers. It is as the following subjects and the minimum marks required to pass each subject.

No.	Subject	Marks	Minimum marks required to pass
01	Intelligence Test	100	40
02	Language Ability	100	40
03	General Knowledge	100	40

Candidates should sit all the question papers :

13.2 General Interview :

- (i) Candidates who pass the written exam will be qualified to face the general interview. Here it will be checked only the qualifications and marks will not be offered. It will be called for the interview according to the number of vacancies existing and the selection for the appointment will be made in order of merit from among those who have sat the written examination.

- (ii) The general interview board will be appointed by the Public Service Commission.

Note.- Facing the interview should not necessarily mean that it has been fulfilled requisite qualification to offer the appointment.

13.3 All the candidates' sat for the examination will be notified results personally by the Commissioner General of Examination through post or website www.result.exams.gov.lk

14. Syllabus of the written Examination :

01. *Intelligence Test.*- This question paper will consist of 50 multiple choice and short answer questions using verbal, numerical, spatial contexts, tabular, pictures and graphs to assess the candidate's capacity for comprehension ability and taking judicious decisions. All the questions should be answered. (One hour)

02. *Language Competency.*- This is a structured paper with essay type questions and providing short answers questions to assess the candidate's knowledge on grammar in handling the language, precis writing, explanation of meaning, expressing the salient ideas clearly and perception of the language. All the questions should be answered. (Two hours)

03. *General knowledge.*- This is a structured paper with multiple questions and for providing short answers questions to test the candidate's awareness and understanding of the social, political, cultural and economic environment of Sri Lanka, scientific, industrial any other modern factors operating at the national and global environment as well as the factors of scientific and industrial development. All the questions should be answered. (Two hours)

15. In the event of inconsistency among Sinhala, Tamil and English languages the Sinhala text shall prevail.

On the order of the Public Service Commission,

G. S. WITHANAGE,
Secretary,
Ministry of Transport and Civil Aviation.

Ministry of Transport and Civil Aviation,
07th Floor,
Sethsiripaya,
Stage II,
Battaramulla,
On 19th July, 2018.

Application Form

Office use only

OPEN COMPETITIVE EXAMINATION FOR
RECRUITMENT TO EXECUTIVE SERVICE
CATEGORY OF GRADE III OF ASSISTANT
SUPERINTENDENT (COMMERCIAL/
TRANSPORTATION) IN SRI LANKA RAILWAY
DEPARTMENT - 2017(2018)

1.0 Medium :

Language Medium of Examination :

Sinhala - 2

Tamil - 3

English - 4

(Write the relevant number in cage) Language
Medium of Examination should be used to fill the
application form.

2.0 Personal Particulars :

2.1 Full Name (In English Capital Letters)

(Ex. : HERATH MUDIYANSELAGE SAMAN
KUMARA GUNAWARDHANA)

2.2 LastNamewithInitials(Ex.: GUNAWARDHANA, H. M. S. K.) : _____.

2.3 Full Name (In Sinhala/Tamil) : _____.

2.4 Permanent address (In English capital letters) (Admission Card will be posted to this address) : _____.

2.5 Permanent Address (In Sinhala/In Tamil) : _____.

2.6 Gender : (Please write the relevant number in the cage) :

Male - 0

Female - 1

2.7 National Identity Card Number :

2.8 Civil status (Please write the relevant number in the cage) :

Unmarried - 1

Married - 2

2.9 Ethnicity (Sinhala - 1, Tamil - 2, Indian Tamil - 3, Muslims - 4, Others - 5)

(Please write the relevant number in the cage)

2.10 Date of Birth :

Year Month Date

2.11 Age to the date which requisite qualifications should be filled :

Year Month Date

2.12 Mobile Number :

3.0 Date of Graduation : _____.

University/Institute : _____.

Registration Number : _____.

External/Internal : _____.

Degree : _____.

Subjects : _____.

Class : _____.

Upper/Lower : _____.

Valid date of Degree : _____.

Language Medium of Examination : _____.

4.0 Payment of Examination fee :

Examination fee :

(i) Office at which the fee was paid : _____.

(ii) Amount Paid : _____.

(iii) Date on which the examination fee was paid :
_____.

(iv) Receipt No. : _____.

Paste only one side of the receipt (original copy)
here (keep a photocopy of the receipt with you)

5.0 Declaration of the candidate :

I hereby certify that the particulars furnished by me in this
application are true and accurate to best of my knowledge
and the relevant receipt for the payment of examination fees
bearing the No. dated has been
pasted herewith. I agree to follow the rules and regulations in
this examination and if it is found to be disqualified in terms
of the service minute with the provisions on the examination,
I am liable to be cancelled my candidature prior or during
or after the examination. Further, I am liable to follow the
rules and regulations imposed by the Commissioner General
of Examinations.

_____,
Candidate's Signature.

Date : _____.

6.0 Attestation of the candidate's signature (Be in terms of the (7)(d) in the *Gazette* Notification) :

I do hereby certify that the applicant Mr./Mrs./Miss (Full name) is personally known by me and the relevant examination fee has been paid and pasted the receipt and put his/her signature on before me.

_____,
Signature of the Attester.

Date :_____.

Full Name of the attester :_____.

Designation :_____.

Address :_____.

(Must attest by an official seal)

7.0 Recommendation of the Head of the Department
(Only for the candidates who are Government/Local Governments/Government Corporations) :

I do hereby declare that the applicant Mr./Mrs./Miss is serving as a in this Ministry/Department/Institute and recommend and forward his/her application. He/she can be/cannot be released from the service, if he/she has been selected.

_____,
Signature of the Head of the Department.

Full Name of the attester :_____.

Designation :_____.

Address :_____.

(Must attest by an official seal)