



BANDARAGAMA PRADESHIYA SABHA

Posts Vacant in the Western Province Public Service

APPLICATIONS are invited for recruitment to following posts vacant in the Bandaragama Pradeshiya Sabha in the Western Province, from those who have minimum qualification and permanent residents within the Western Province. The application according to the specimen should be prepared and sent to “Secretary, Bandaragama Pradeshiya Sabha, Panadura Road, Bandaragama” in the registered post on or before 17.08.2018. Applicants who are permanent residents and serving as permanent/ temporary/ casual/ substitute/ contract/ project basis within the Authorized Area of the Bandaragama Pradeshiya Sabha are specially considered.

<i>Serial No.</i>	<i>Posts</i>	<i>Salary Scale</i>	<i>Nos. of Posts</i>	<i>Educational Qualification</i>
01	Pre School Teacher	Rs.27,140-10x300-10x350-10x495-12x600-Rs.45,540	01	Should have passed six (06) subjects including Maths, English and Sinhala/ Tamil in the G. C. E. (O/L) not more than two sittings <i>and</i> Should have passed minimum one (01) subject (Except General Ordinary Examination) in the G. C. E. (A/L)

<i>Serial No.</i>	<i>Posts</i>	<i>Salary Scale</i>	<i>Nos. of Posts</i>	<i>Educational Qualification</i>
				Should have a certificate in Diploma course not less than 6 months on Children Education and Children Development by a Government Institution of Pre School Teacher's Training or Institution of Pre School Teachers' Training (registered) approved by Government
02	Health Administrator	Rs.27,140-10x300-10x350-10x495-12x600-Rs.45,540	02	<p>Should have passed six (06) subjects with credit passes in Sinhala/ Tamil/ English Language , Maths and other two subjects in the G.C.E. (O/L) in one sittings.</p> <p>If Internal Applicants those who are permanent in the service obtaining Salary under Salary Code No. PL1 and PL2 have completed Five (05) years and should be certified by the Head of Institution in writing and Should have passes six (06) subjects with two credit passes in Language and Maths in G. C. E. (O/L) not more than two sittings; (Five (05) subjects. Should have been passed in one sittings</p>
03	Heavy Machinery Operator	Rs.25,250-10x270- 10x300-10x330-12x350-Rs. 38,450	01	<p>Should have passed Grade 8/ year 9 - and</p> <p>Should possess Heavy Vehicle License issued by the Commissioner of Motor Traffic in Specialist in driving (driving Net weight more than 34 Hondar Motor Vehicles and Heavy Trailers and a Bus with more than 32 Passengers or should possess “A” class license or “D” class license according to New Driving License.</p> <p>Should be minimum 5 feet in height.</p> <p>Should have a certificate in NVQ Level 4 issued by the Tertiary and Vocational Educational Commission in the relevant field in operating heavy Machine/ /Stoneroller. Should have basis Knowledge in Motor Machinery.</p> <p><i>Experience.</i>– Should have minimum one year experience in operating Heavy Machinery/ stoneroller.</p>
04	Electric Wire binder	Rs.25,250-10x270- 10x300-10x330-12x350-Rs. 38,450	01	<p>Should have passes six (06) subjects with two (02) credit passes in the G.C.E. (O/L) not more than two sittings. (Five (05) subjects should have passed in one sittings)</p> <p>Should have a certificate in NVQ Level 2 issued by the Tertiary and Vocational Educational Commission in the relevant field as ordered.</p>

Serial No.	Posts	Salary Scale	Nos. of Posts	Educational Qualification
05	Cremation Room Operator	Rs.25,250-10x270- 10x300-10x330-12x350-Rs. 38,450	01	Should have passed Grade 8/ Year 9 (should have two years experience in the relevant Post. Should be proved with a certificate.
06	Pre School Assistant	Rs.24,250-10x250-10x270-10x300-10x330-Rs. 36,410	04	Should have passed six (06) subjects with two (02) credit passes in the G.C.E. (O/L) not more than two sittings. (Five (05) subjects should have been passed in one sittings)
07	Cremation Room Operator Assistant	Rs.24,250-10x250-10x270-10x300-10x330-Rs. 36,410	01	Should have passed Grade 8/ Year 9.
08.	Sanitary Labourer	Rs.24,250-10x250-10x270-10x300-10x330-Rs. 36,410	06	Should have passed Grade 8/ Year 9.

Every Posts above said should have following qualifications additional to relevant qualifications:-

1. *General qualifications :*

- (i) Should be continuous 3 years permanent residents within the Western Province on the closing date of application; Those who are Permanent Residents within the Authorized Area of the Bandaragama Pradeshiya Sabha are specially considered) It should be proved with Certificate of Grama Niladhari countersigned by Divisional Secretary.
- (ii) Should be not less than 18 years and not more than 45 years on 17.08.2018 (Age limit will not be applicable those who are already in the Public/ Provincial Public Service);
- (iii) Should have good/ excellent characters and good health;
- (iv) Should not be convicted in the Court under penal Code.
- (v) Should be a Citizens of Sri Lanka by Descent or by Registration ;
- (vi) Should not published (except warning) for five years period nearly on closing date and should have completed satisfactory service period.
- (vii) While applying for this post, should not be dismissed from Public/ Provincial Public Permanent Service;

2. *Terms of services :*

- (i) This post is permanent and pensionable;
- (ii) The appointment is subjected to a 3 years probation period; If this post is upgraded, it will be in acting for one year.
- (iii) Those who are selected should contribute to the Widows/ Widowers and Orphans Pension Scheme;
- (iv) Staffs in this service will be subjected to transfer. Transfers within the every Institution of Local Governments will be reserved to the administrative Officer of each Local Government. Further this transfer will be done by Commissioner of the Local Government with the Consents of Chairman of each Local Government. Chairman of Local Governments can decide related to duly time and to be engaged in duty under the Laws approved by the government.
- (v) These appointments are bounded to follow according to the Constitution of Democratic Socialist of Sri Lanka, the regulations of Establishment code of Sri Lanka, Financial Regulations of Sri Lanka, Orders of Government or Local Government or Departments, Other Regulations and Orders time to time to be issued. All the servants should be bounded for these.

3. Method of recruitment :

- (i) Should be selected those who are qualified on merits of practical test in order to necessary or on results of written/ structured test according to regulations of recruitment, in an interview through examining the qualification;
- (ii) Should be selected in an interview, those not entitled for these written/ structured and practical test according to regulations of recruitments.

4. Method of Application :

- (i) Copies of following Documents should be attached with application and originals should be forwarded in the interview :
 - (1) Birth Certificate;
 - (2) National Identity Card;
 - (3) Documents of primary Educational Certificate;
 - (4) Certificate proving that permanent resident (Certificate of Grama Niladhari recently obtained);
 - (5) Proving the Professional Qualifications and Experience;
- (ii) Applicants who are completed primary qualification should be called for an interview.
- (iii) After inviting these Applications, All rights to withholding or delaying recruitments or power of cancelling and amending this notice reserve to the Secretary to Bandaragama Pradeshiya Sabha.
- (iv) (a) According to Results of written examination for the Post of pre School Administrators and Post of Health Administrator those who obtained higher score will be called to an interview and to be examined the qualifications;
- (b) There is a 2 hours question papers to examine the Knowledge on reasons of the relevant filed.
- (v) Should write clearly the post in the left corner of the envelop consisting the application and should reject the applications uncompleted and without the photocopies of the certificates mentioned under para 4.
- (vi) Those who are already in Public Service or Provincial Public Service should forward their application through the recommendation of Head of Institution. The application which are not according to above said and receiving after the closing date will be rejected.

N. D. I. S. K. PERERA,
Secretary,
Bandaragama Pradeshiya Sabha.

Bandaragama Pradeshiya Sabha.
Panadura Road,
Bandaragama,
11th July, 2018.

SPECIMEN FORM

BANDARAGAMA PRADESHIYA SABHA

POST OF

- 01. Name of applicant (with initials) :_____.
- 02. Names denoting by initials :_____.
- 03. Permanent Address :_____.
- 04. National Identity Card Number :_____.
- 05. Date of Birth: Year :_____ . Month :_____ . Date :_____.

06. Age on Closing date of Application (17.08.2018): Years :———. Months :———. Days :———.
07. Sex :———.
08. Married or Unmarried :———.
09. Nationality :———.
10. If you are working in the Bandaragama Pradeshiya Sabha :
- (i) Current Post :———,
- (ii) Date of Appointment for this Post :———,
- (iii) Nature of this Appointment: (Permanent/Casual/Temporary/Substitute/ Contract/Project basis :———.
11. Are you Citizen of Sri Lanka? If so, by Decent/ by Registration :———.
12. Educational Qualification (should attach the copy) :———.
13. Experience and Professional Qualification :———.

I declare the information furnished by me in the application are true and accurate to the best of my knowledge and belief and I am aware that if any statement is found to be false, I am liable to be disqualified and also liable to be dismissed from service if I found to be false after my appointment to the post.

_____,
Signature of Applicant.

Date :———.

If the applicants are in the Public service/ Provincial Public Service, Certificate of Head of Institution :

I certify that the applicant, Mr/Mrs/Miss has been serving in this department as a
..... He/ She can be/ cannot be released from his service if he/she is recruited to this post. While certifying that he/
she has not subjected to whatever disciplinary action (except warning), I recommended and submit this application.

_____,
Signature of Head of Institution.

Name :———;
Designation :———;
Department/Institution :———;
(Official Stamp)
Date :———.