

**HAMBANTOTA PRADESHIYA SABHA**

**Inviting Application for Posts Vacant**

APPLICATIONS are invited for recruitment to posts vacant in the Hambantota Pradeshiya Sabha from these who have qualification mentioned in this notice and permanent resident within the Southern Province.

| <i>Serial No.</i> | <i>Posts</i>                | <i>Nos. of Posts</i> | <i>Salary Scale</i> | <i>Educational Qualification</i>                                                                                                                                                                                                                                                                                                                               |
|-------------------|-----------------------------|----------------------|---------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 01                | Drivers II B                | 01                   | PL 3-2016           | Should have passed any 06 subjects in the G.C.E. (O/L) not more than two sittings and should have possessed licensed issued by the Commissioner of Motor Traffic in Specialist in driving on nature of Driver Posts in categories of vehicles prevailing vacancies and should have minimum three years experience as a driver after obtaining Driving License. |
| 02                | Electrician Grade III       | 01                   | PL 2-2016           | Should have passed any 06 subjects in the G.C.E. (O/L) not more than two sittings and should have possessed Specialist in minimum 2nd Level merit in relevant field in National Vocational Qualification (NVQ) as decided by the Tertiary and Vocational Educational Commission and having an experience in the relevant field is additional Qualification.    |
| 03                | Sanitary Labourer Grade III | 02                   | PL 1 - 2016         | Should have passed Grade 8 (Year 9)                                                                                                                                                                                                                                                                                                                            |

*2. Conditions of Recruitment.– Applicants -*

1. Should be a Citizens of Sri Lanka by descent or by registration;
2. Should have good characters and good health;
3. Should be a continuous 3 years permanent residents within the Southern Province on the closing date of application;
4. Should be not less than 18 years and not more than 45 years on the closing date. (Age limit will not be applicable those who are already in the permanent post in the Southern Province Provincial Public Service.);
5. Should face a duly interview according to Recruitment Procedure and those who are qualified should be selected according to scoring higher marks in it.
6. Every applicant applied for Post of Driver should have good eye sight and Should have Good Health for serving Day and Night period;
7. Preference will be given to those who already in the Hambantota Pradeshiya Sabha under basis on casual substitute contract or daily payment and they should submit their applications through Head of the Institution.
8. These who are selected should be bounded to follow according to the Rules of Democratic Socialist of Sri Lanka, the Regulations of Institutions of Local Government and Regulations to be issued and time to time to be issued by the Hambantota Pradeshiya Sabha.
9. All the required qualifications for the recruitment should be completed on the date mentioned in the Notification of Inviting Applications.

3. *Terms of Services* :

- (i) This post is permanent and pensionable;
- (ii) The appointment is subjected to a 3 years probation period; They will be kept in permanent service at end of the probation period if the work, present and conduct is satisfied.
- (iii) Those who are selected should contribute to the Widows/ Widowers and Orphans Pension Fund;
- (iv) Required Language Proficiency should be obtained according to the Official Language Policies.
- (v) Should not be convicted in the Court under Penal Code.

4. Copies of Following Documents should be attached with application and originals should be forwarded in the interview :

- \* Birth Certificate;
- \* National Identity Card;
- \* Educational Certificate, Other Certificates showing Higher Education;
- \* Certificate proving that permanent resident by Grama Niladhari with initial signed by Divisional Secretary
- \* Two Character Certificate obtained recently;
- \* Certificate on Service Experience;
- \* Certificate on Other Qualifications

5. *Method of submitting Applications.*— Applications prepared in A4 size paper according to specimen form as shown in this and send to reach “Chairman, Hambantota Pradeshiya Sabha, Hambantota” on or before 21.08.2018 by registered post. Should write name of the post applying in the left corner of the envelop consisting the application and the application incompleated and received after the closing date will be rejected.

6. After inviting these Application, All rights to withholding or delaying recruitments or power of cancelling and amending this notice reserve to the Chairman of Hambantota Pradeshiya Sabha.

GAMINEE SAMARAGUNARATHNA,  
Chairman,  
Hambantota Pradeshiya Sabha.

Pradeshiya Sabha Hambantota,  
16th July, 2018.

SPECIMEN FORM

HAMBANTOTA PRADESHIYA SABHA

POST OF .....

1. Name of applicant (with initials) :\_\_\_\_\_.
2. Names denoting by initials :\_\_\_\_\_.
3. Permanent Address :\_\_\_\_\_.
4. Permanent Residing District :\_\_\_\_\_.
5. Identity Card Number :\_\_\_\_\_.
6. Date of Birth: Year :\_\_\_\_\_. Month :\_\_\_\_\_. Date :\_\_\_\_\_.
7. Age on Closing date of Application : Years :\_\_\_\_\_. Months :\_\_\_\_\_. Days :\_\_\_\_\_.

- 8. Married or Unmarried :\_\_\_\_\_.
- 9. Sex :\_\_\_\_\_.
- 10. Nationality :\_\_\_\_\_.
- 11. Are you Citizen of Sri Lanka? (If so, by Decent/ by Registration) :\_\_\_\_\_.
- 12. have you convicted as a criminal before the Court? :\_\_\_\_\_.
- 13. Educational Qualification :-

| G.C.E. (O/L) | G.C.E. (A/L) |
|--------------|--------------|
| .....        | .....        |
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| .....        | .....        |

- 14. Professional Qualification and Experience :\_\_\_\_\_.
- 15. If you are working in the Hambantota Pradeshiya Sabha or Southern Province Public Service :
  - (i) Current Post :\_\_\_\_\_.
  - (ii) Date of Appointment for this Post :\_\_\_\_\_.
  - (iii) Nature of this Appointment: (Permanent/Casual/Temporary/Substitute/ Contract/Daily Payment basis :\_\_\_\_\_.
- 16. Have you convicted before the Court whenever on complaint?

I declare the information furnished by me in the application are true and accurate to the best of my knowledge and belief and I am aware that if any statement is found to be false, I am liable to be disqualified and also liable to be dismissed from service without any compensation if I found to be false after my appointment to the post.

\_\_\_\_\_,  
Signature of Applicant.

Date :\_\_\_\_\_.

*If the applicants are in the Public service, Certificate of Head of Institution*

I certify that the information furnished by the applicant, Mr./ Mrs./ Miss. .... serving as a ..... in this Institution is correct according to the Office File. He/She can be released from his/her service if he/she is recruited to this post.

\_\_\_\_\_,  
Signature of Head of Institution.

Name :\_\_\_\_\_;  
Designation :\_\_\_\_\_;  
Institution :\_\_\_\_\_;  
(Official Stamp)  
Date :\_\_\_\_\_;