

## KUNDASALE PRADESHIYA SABHA

### Posts Vacant in the Government Service of Central Province

APPLICATIONS are hereby invited from among those persons who are permanent residents of the Kundasale Pradeshiya Sabha, who possess qualifications in order to recruit to the under mentioned vacant posts in the Kundasale Pradeshiya Sabha.

Serial No.	Post	Number of Vacancies	Educational and Other Qualifications	Salary Scale	Recruitment
01	Watcher Grade III	01	Should have passed minimum 06 subjects in not more than two sittings in the G. C. E. (O/L) with minimum 02 credit passes and passed 05 subjects in one sitting	P. L. 1-2016 Rs. 24,250 - 10x250 - 10x270 - 10x300 - 12x330 - Rs. 36,410	By structural interview

#### 01. General Conditions of Recruitment :

- (i) Applicants should be citizens of Sri Lanka ;
- (ii) Age limits is not less than 18 years and not more than 45 years at the closing date of applications (the upper age limit is not applicable for those who are presently serving in Government Service),
- (iii) Applicants should permanent residents of the authority areas of Kundasale Pradeshiya Sabha and should establish a period of minimum 03 years permanent residency. (Voter register or the certificate issued by the Divisional Secretary should be forwarded to prove the residency),
- (iv) Preference will be given to the permanent residents of Kundasale Pradeshiya Sabha authority areas,
- (v) Applicants should have an excellent moral character and physically sound,
- (vi) Should not have been convicted by a Court of Law under Penal Code,
- (vii) Should not be a person dismissed from the Government or Local Government Service,
- (viii) Should not be a person retired under 44/90 Public Administration Circular,
- (ix) Special preference will be given to those who serve under casual/substitute/temporary/contract/voluntary permanent basis in the Kundasale Pradeshiya Sabha,
- (x) The Secretary to the Kundasale Pradeshiya Sabha reserves all such powers to delay or alter such recruitment, replace or do amendment to the recruitment procedures of the Central Province, after calling application or during such process.

#### 02. Conditions of Employment :

- (i) This post is permanent and pensionable. These appointments will be subjected to a period of probation for 03 years. Permanent employees are subjected for 01 year period of probation,

- (ii) Contribution should be made to widow's widower's and orphan's pension scheme,
- (iii) Should comply with the Official Languages Policy,
- (iv) In addition to the terms and conditions of recruitment, appointees should comply with regulations of Establishment Code of the Republic of Sri Lanka, the Government Financial Regulations, orders that may be laid down by the Government Departments, the Central Provincial Council or the orders that may laid down from time to time by the Kundasale Pradeshiya Sabha.

03. Only the applicants will be called for the interview. The applications should be enclosed with copies of the following documents :

- (i) Certificate of Birth,
- (ii) Certificates of Educational Qualifications,
- (iii) Copy of the National Identity Card,
- (iv) Certificate of residential proof certified by the Divisional Secretary,
- (v) 02 recent character certificate (one from Grama Niladhari),
- (vi) Experience certificates,
- (vii) Other service certificates.

04. Applications prepared according to the specimens given, with bio data and professional details should be posted under registered post or handed over personally, with copies of related documents on or before 18.09.2018 to the under mentioned address.

05. The post applied for should be marked in the upper corner of the left side of the envelope, enclosing the application.

06. The applicants those who are presently serving in Government or Provincial Government service should forward their applications with the recommendation, through their Head of the Institution.

07. Late applications received after the prescribed date will be rejected.

S. R. ATHAUDA,  
Secretary,  
Kundasale Pradeshiya Sabha,  
Menikhinne.

14th August, 2018.

# APPLICATION FOR THE POST OF ..... IN THE KUNDASALE PRADESHIYA SABHA

01. Name with Initials :\_\_\_\_\_.

(i) Names denoted by the Initials :\_\_\_\_\_.

02. Permanent Address :\_\_\_\_\_.

03. Date of Birth :

Year :\_\_\_\_\_. Month :\_\_\_\_\_. Date :\_\_\_\_\_.

04. National Identity Card Number :

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05. Sex :

Male/Female :\_\_\_\_\_.

06. Telephone Number :

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07. Marital status : Married/Unmarried

08. Educational Qualifications :

8.1 Latest passed Grade :

Sinhala :\_\_\_\_\_.

Tamil :\_\_\_\_\_.

8.2 G. C. E. (O/L) Examination :

(i) Year :\_\_\_\_\_. Month :\_\_\_\_\_.

(ii) Index Number :\_\_\_\_\_.

Results :

Subject	Pass	Subject	Pass
1.		6.	
2.		7.	
3.		8.	
4.		9.	
5.		10.	

8.3 G. C. E. (A/L) Examination :

(i) Year :\_\_\_\_\_. Month :\_\_\_\_\_.

(ii) Index Number :\_\_\_\_\_.

Results :

Subject	Pass
1.	
2.	
3.	
4.	

09. Professional Qualifications and Experience :\_\_\_\_\_.

10. Other Qualifications :\_\_\_\_\_.

11. Have you been convicted for any offense by a Court of Law :\_\_\_\_\_.

I, do hereby declare that the particulars furnished by me in this application are true and correct to the best of my

knowledge. I am aware that I am liable to be disqualified before the appointment if the information furnished by me are found to be false and I am liable to dismiss without any compensation if it is detected after selection to the post.

\_\_\_\_\_,  
Signature of Applicant.

Date :\_\_\_\_\_.

RECOMMENDATION OF THE HEAD OF THE INSTITUTION  
(Only for the applicants already occupied in the Public Service, Provincial Government Service/Government Corporation or Statutory Boards)

I, hereby recommend the application of Mr./Mrs./Miss ..... serving in this Institution/Department as ..... and I further certify that he/she can be released/cannot be released if selected and his/her work and conduct is satisfactory and has not been subjected to any inquiry on disciplinary ground and no intention of taking such actions against him and I do forward the application.

\_\_\_\_\_,  
Signature of the Head of the Department.

Date :\_\_\_\_\_.