



PUBLIC SERVICE COMMISSION

Ministry of Defence

Recruitment on open basis for the post of Director General (Special Grade of the Executive Officer Category) of the Research and Development Center coming under the Ministry of Defence

Applications are invited from Sri Lankan Citizens who fulfill qualifications indicated in this notification to fill the vacancy exists in the post of Director General of the Research and Development Center coming under the Ministry of Defence.

01. *Mode of Recruitment :*

The applicant who Obtained the highest marks on results of the Aptitude Evaluation interview conducted by a Panel of Aptitude Evaluation interview which is appointed by the public service commission will be recruited from among applicants who have fulfilled qualifications mentioned in the notification. Aptitude interviews will be held as per the marking scheme approved by the public service commission (mentioned under No. 06)

02. *Required Qualifications :*

I. Education qualifications.

Having obtained a General Degree from a University recognized by the University Grant Commission and Master of Art/Master of science in a Subject field relevant to the post of Engineering science/ Information Technology.

II. Experience :

(a) For Government officers.

Having completed an active and Satisfactory period of service not less than eighteen (18) Years with a five years (05) active and satisfactory period of service in grade I of the Executive Officer Category and having earned a Salary increment of five (05) years after Promoting to Grade 1 and completed a five (05) years active and Satisfactory period to Service immediately preceding as at the date of which the Qualifications are Examined ;

Or

(b) Having Completed a five years (05) Satisfactory Service in the relevant field in a post of Major General of the Sri Lanka Army or as an Officer of an Armed Service Parallal to the same rank.

III. Professional Qualifications : If Professional qualifications have been acquired, Such qualifications will be treated as additional qualifications.

IV. Physical requirements : Applicant should be Physically and mentally fit to perform duties of the post and to service in any part of the island.

V. Other Qualifications :

Every applicant,

- (a) Should be a Sri Lankan Citizen,
- (b) Should have an excellent Character,
- (c) Should be fulfilled the qualifications in all aspect for the recruitment to the post as at the closing date of applications.

03. *Terms and conditions of Employment :*

- I. This post is permanent and pensionable. Should be Subjected to policy decisions taken by the government on the pension scheme in due course.
- II. This Appointment should be subjected to the procedural rules of the public Service Commission, the Establishment code of the Democratic Socialist Republic of Sri Lanka, financial regulations of the Government and to the other departmental regulations.

04. *Age limit :*

Should not be less than 40 years of age and not more than 50 years of age as at the Closing date applications.

05. *Salary Scale :*

This post is entitled a monthly salary scale of Rs. 88,000.00/- – 2700X12 – Rs. 12,400.00/- (Salary Code No. SL – 03-2016 of the Public Administration Circular No. 03/2016 of 25.02.2016)

06. *Following marking Scheme is based for Interview of evaluating aptitudeness. :*

| | <i>Subject</i> | <i>Marks</i> | <i>Maximum marks</i> |
|----|---|----------------|----------------------|
| 01 | Additional Educational Qualifications : (a) General Degree Obtained from a Recognized University ➤ For pass in first class ➤ For higher Pass in Second class ➤ First pass in Second class (b) Having Obtained a master of art/Master of Science in Subject field relevant to the post of Engineering Science/Information Technology. | 10 07 03 | 20 10 |
| 02 | Professional Qualifications: Having obtained a membership in the Sri Lanka engineering Institute or in any other recognized Engineering Institute | | 20 |
| 03 | Additional Experience: (a) For Government Officer Having completed an active and Satisfactory Service not less than 18 years with five years (05) active and Satisfactory service in Grade I of the Executive Officer Category (To a maximum 06 years per 05 marks to each year exceeds than 05 years of the grade I) (b) For Miniterized officers Having completed a five (05) years Satisfactory Service in the relevant field as an officer in the post of Major General of the Sri Lanka Army or as an officer of an Armed Service Parallel to the same rank (To a maximum 06 years per 05 marks to each year exceeds than 05 years of the Grade I) | 30 30 | 30 |

| | <i>Subject</i> | <i>Marks</i> | <i>Maximum marks</i> |
|----|---|----------------|----------------------|
| 04 | Performance and Competency Excellent Satisfactory General | 05 03 02 | 25 |
| 05 | Competency Shown at the Interview Leadership Communication Personality | 02 02 01 | 05 |
| | Total | | 100 |

07. *Identity of candidates :*

Only candidates who have submitted completed application in all aspects are called for the Aptitude Evaluation Interview.

Original Copies of all the certificates and copies of duly certified should be forwarded.
Following identity cards are accepted to ensure his own identity at the interview.

- I. National Identity card issued by the Commissioner of Registration of Persons.
- II. Valid Passport

08. *Forwarding applications :*

- I. Duly filled applications should be sent under registered post to reach the Secretary, Ministry of Defence, No. 15/5, Baladaksha Mw, Colombo 03 on or before 21.08.2018. All the applications received after the closing date will be rejected.
- II. A Specimen applications to be forwarded is attached at the end of this notice. Applicants should prepare their applications on A4 sheets to contain No. 10 – 05 on the first page and the rest from No. 06 – 08 on the next page and complete it in their own hand writing.
- III. The Top Left hand corner of the envelop should mention the “Application for the post of Director General of the Research and development center coming under the Ministry of defence”
- IV. Signature of the Applicant should be attested by a principal in a Government School/ Justice of the peace / Commissioner for oaths/ Attorney – at –law / Public Notary/ Commissioned officer in the Tri-Forces or an officer who holds a permanent post in the Government who earns a monthly salary of Rs. 47,615.00/-
- V. The officers of those who are presently employed in public Service or provincial public service should submit their applications through their Heads of Department.
- VI. Applications which have not been submitted in conformity with the specimen application from attached herein will be rejected. Complaints regarding lost or delayed applications will not be entertained.

09. *Furnishing false particulars :*

If any of particulars furnished by you are found to be false or erroneous before recruitment, your candidature will be cancelled. In such falsehood or error is detected after recruitment, actions will be taken to dismiss your Service Subject to Course of Actions Concerned.

10. The secretary of Ministry of Defence reserves the right either to fill or not to fill the vacancies in the post

By order of the Public Service Commission.

Secretary,
Ministry of Defence,
15/5, Baladaksha Mawatha,
Colombo 03.
15th July 2018.

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(For official use)

**Recruitment to the post of Director General of the Research and Development coming Under the
Ministry of Defence**

01) 1.1 Name with Initials :- Mr./Mrs./Miss :_____.
(In block letters)

1.2 Name in Full :_____.
(In block letters)

1.3 Name in Full :_____.
(In Sinhala)

02) 2.1 Permanent Address :_____.

2.2 Telephone No. :

Fixed :_____.

Mobile :_____.

03) 3.1 Ethnicity :

 Sinhala - 1, Tamil - 2, Muslim - 4, Others - 5

3.2 Sex :

| | |
|--|--|
| | |
| | |

3.3 Marital Status :

| | | | |
|---------|--|-----------|--|
| Married | | Unmarried | |
|---------|--|-----------|--|

3.4 National Identity card :

3.5 Date of Birth : Year :_____. Month :_____.Date :_____.

3.6 Age as at 21.08.2018 : Years :_____. Months :_____.Dates :_____.

04) 4.1 Education Qualification :

4.1.1. General Degree :

4.1.1. Master of Art/Science :_____.

i. Date on which the Degrees effective :_____.

i. Date on which the Degree Wffective :_____.

ii. University/ Institution :_____.

ii. University/ Institution :_____.

iii. Degree :_____.

iii. Degree :_____.

4.2 Experience :

4.2.1 For Government Officers

(a) Entire Period of Service :_____.

(b) Date on which the first appointment :_____.

(c) Date and Period of service appointment to grade I of the Executive officer category :_____.

4.2.2 If an officer in a post of Major General of the Sri Lanka Army or Armed Service paralles to the same rank,

(a) Date appointed to same rank :_____.

(b) Period of Service of the Same rank :_____.

05) Whether you have been changed for any Criminal offence in a court of Law. If so, give details with the date and Case Number. :_____.

06) *Certificate of the Applicant :*

I hereby certify that the particulars furnished in this application by me are true and accurate. I am also aware that any particulars contained herein are found to be false or incorrect before appointment, I am Liable to be disqualified and it found to be dismissed from service without paying any Compensation.

07) *A Hesitation of the Signature of the Applicant :*

Applicant's signature should be attested by a Principal, Justice of the peace Commissioner for oaths, Attorney - at - law, Public Notary, Commissioned officer of the Tri-Forces an officer holding a Gazetted post in the Police Service or an officer, holds a permanent post in the Government who earns a basic Annual salary Over Rs. 571,380/-.

I hereby Certify that the Candidate Mr./Mrs. /Ms.....
(Name in full) is personally known to me and placed his/her signature before me on 2018.

_____,
(Signature of the officer, attesting
the signature of the Applicant)

Date :_____.

Full name of the Officer attesting the signature :_____.

Post :_____.

Address :_____.

(Should be ensured by an official Stamp)

08) If the applicant is in the Government Service, report of the Head of Department :

I hereby certify that the Candidate Mr./Mrs./Ms.
(Name in full) who forwards this application is personally known to me and placed his/her Signature before me on 2018.

I further certify that his/her works, attendants and conduct is and it can / cannot be released him/ her from the Service it Selected for this post.

_____,
(Signature of the Head of Department.)

As at :

Name :

Post :

(Should be ensured by an official stamp)