



**COMMISSION TO INVESTIGATE
ALLEGATIONS OF BRIBERY OR
CORRUPTION**

**Open Competitive Examination for Recruitment
to the Post of Investigation Officer of the
Commission to Investigate Allegations of Bribery
or Corruption – 2018**

HEREBY notified that the open competitive examination to recruit suitable candidates for 200 (two hundred) vacancies in the posts of Investigation Officer of the Commission to Investigate Allegations of Bribery or Corruption will be held during month of September 2018 in Colombo, Kandy, Matara, Kurunegala, Kilinochchi and Trincomale Districts by the Commissioner General of Examinations. In case of insufficient number of candidates applied for a certain district which proposed to establish examination centers or any other reason, the Commissioner General of Examination will take steps to direct the candidates to a nearest examination center. Duly filled applications prepared as per the specimen at the end of this notification should be sent under registered cover to reach ‘‘Commissioner General of Examinations, Organization and Foreign Examinations Branch, Department of Examinations, Sri Lanka, PO Box 1503, Colombo’’ on or before 10.07.2018. The top left hand corner of the envelope containing the application should indicate ‘‘Post of Investigation Officer - Sinhala/ Tamil/ English medium’’.

(a) Closing date of application – 10.07.2018

Note: Complaints with regard to losses or delays of any application or any related document in the post will not be considered. Losses incurred by failure to submit application on the due date must be borne by the applicant.

01. *Mode of recruitment.*– Suitable applicants will be recruited upon a written examination and a qualification assessment interview according to the order of marks on merit achieved by each candidate and the vacancies available. Number of existing vacancies are 200.

1.1 This examination will be conducted in Sinhala, Tamil and English medium. The applicant will select the medium for the examination and all examination papers should be answered in the same medium selected. The medium preferred in the application will not be allowed to change later.

02. *Terms of employment :*

- o This post is permanent and pensionable. Contributions should be made to the Widows’ and Orphans’ / Widowers’ and Orphans’ Contributory Pension Scheme. (Should be subjected to the future policy decisions of the government on pension scheme.)
- o Officers appointed to this post should be subjected to a probation period of three (03) years and the first efficiency bar examination should be passed during three (03) year probation period.
- o The first efficiency bar should be passed before lapse of three (03) years after recruitment to Grade II, the second Efficiency Bar Examination should be passed before lapse of five (05) years after promoting to Grade I.
- o In terms of Public Administration Circular No.07/2007 and 01/2014 and incidental circulars thereto the relevant proficiency in other official languages should be acquired within five (05) years.
- o This appointment is subject to the Procedural Rules of Public Service Commission, Establishment Code of the Democratic Socialist Republic of Sri Lanka, Public Financial Regulations, other regulations of the Commission to Investigate Allegations of bribery or Corruption and circular regulations issued time to time by the government.

03. Salary Scale.– Monthly salary scale of the post: Rs.34,605-10x660-11x755-15x930 - Rs.63,460.
(Salary Code -MN 5 - 2016)

This salary scale is effective from 01.01.2020. The basic salary from 01.01.2018 is Rs.33,290/- and an adjustment allowance of Rs.1,052/- is payable.

04. *Qualifications*.– Educational Qualifications:-

(a) Should possess a degree from a University approved by the University Grant Commission.

or

(b) Should be an Attorney at law sworn in at the Supreme Court

Age Limit.– The applicant should not be less than 21 years and not more than 35 years of age as at 10.07.2018. (Accordingly, the persons born on or before 10.07.1997 and on or after 10.07.1983 are eligible to apply to this post.)

Physical Qualifications.– Should be physically and mentally fit to serve in any part of the Island and to execute the duties of the post.

Other Qualifications :

- o Should be a Sri Lankan citizen
- o Have an excellent character
- o The applicants should have achieved all qualifications required to recruit to the post as at the due date mentioned in the *Gazette* notification.
- o A security clearance report will be called on all selected applicants to examine the suitability of each person to serve in the Commission.

05. *Method of recruitment* :

5.1 Written examination: will be conducted by the Commissioner General of Examination

<i>Subject No.</i>	<i>Subject</i>	<i>Syllabus</i>	<i>Time</i>	<i>Maximum marks</i>	<i>Minimum marks to pass</i>
01	General Knowledge	A common question paper prepared to evaluate his/her knowledge on Sports, international organizations, information technology, history, the candidate's place of residence, including political, social, cultural and economic environment of Sri Lanka, national and international current affairs as well as scientific and industrial development	02 hours	100	40%
02	Intelligence Test	It is expected to measure the applicant's power of reading and intelligence by examining the candidate's conclusions and responses regarding issues presented in a numerical and contextual context.	02 hours	100	40%
03	Essay and Summary	It is intended to measure the logical and imaginary power of the candidate for filing and transmitting ideas and information based on a theme chosen by the candidate, among the given topics or themes and to measure the capability of the candidate to understand a complicated document and to clearly and accurately summarize its main idea by own words of the candidate.	02 hours	100	40%

5.2 *Qualification assessment interview.*– Will be conducted by the Director General of the Commission to Investigate Allegations of Bribery or Corruption :

<i>Fields of assessment for marks</i>	<i>Maximum marks</i>	<i>Minimum marks to pass</i>
Professional qualifications <ul style="list-style-type: none"> • Certificate / Diploma course from a government approved institute. (Maximum 10 Marks – 2 Marks for each course followed in any field of subject) • Post Graduate Diploma from an approved University (Maximum 12 Marks – by 3 Marks) • Post Graduate Degree in any field of subject from an approved University (10 Marks) 	20	Not applicable
Experience Working experience at a reputable institution – Maximum 20 Marks - by 10 Marks for each year	20	
Extracurricular activities Sports and social activities	20	
Comprehension Candidate's investigation skills are evaluated by a short written exam on a case study on an investigation. (for candidates passed preliminary recruitment exam)	20	
Communication skills and personality	10	
Proficiency in other languages	10	

5.3 A number equivalent to twice the number of intended recruitments shall be called for the qualification assessment interview in order of merit among those who have passed the written examination. Candidates shall be recruited in order of merit of the total marks achieved by each candidate from the interview and the written examination.

06. The application should be prepared using 22-29cm size, A4 sheets denoting 01-07 headings on first page. The details of the application should be dully filled by own hand writing of the applicant. Incomplete applications and the applications not in accordance with the specimen will be rejected without any notification. It is advisable to keep a photocopy of the application with the candidate. It is the responsibility of the candidate to verify that the perfected application complies with the specimen given in the notification, as otherwise, the application may be rejected.

6.1 *Identity of the candidate.*– Candidates must provide one of the following documents to the supervisor of the examination hall to prove the identity.

- (i) National Identity Card issued by the Department of Registration of Persons,
- (ii) A valid passport.

The candidates who passed written examination are bound to produce any of the following documents at the interview or any other requested time :

- (i) Educational certificates,
- (ii) Birth certificate,
- (iii) National Identity Card,
- (iv) Certificates of experience,
- (v) Two Character certificates. (one should be issued by the Grama Niladhari countersigned by the Divisional Secretary)

N.B.

- (a) Post / posts applied should be clearly indicated on application,
- (b) Applications of the candidates who fail to produce documents when requested to do so will be not considered,
- (c) Officers recruited to this post shall be assigned to serve in any part of the island disregarding dates or durations.

07. *Examination Fee.* – The fee for the examination will be Rs.750. This should be paid before closing date of applications only at any Post Office, Sub-Post Office, to be credited to the Revenue Head 2003-02-13 of the Commissioner General of Examination. The receipt obtained to the name of the applicant upon payment of examination fee should be firmly pasted on due place of the application. (It is advisable to keep a photocopy of the receipt for future requirements). The examination fee once paid will not be refunded under any circumstances. Money orders and stamps will not be accepted.

08. *Scheme of examination :*

- 8.1 On the assumption that only the applicants who have achieved the qualifications prescribed in the Gazette Notification have applied for the examination, the Commissioner General of Examination will issue admission cards to the applicants within the age limits specified in the notification and who have forwarded duly completed applications with the receipt having paid prescribed examination fee on or before final date. The Department of Examinations will publish a notice in newspapers immediately after issuing admission cards to the applicants. Any applicant who has not received admission card within 02 or 03 days after publishing the notice in the newspaper should inquire from the Organization of Foreign Examinations Branch of the Department of Examinations stated in the notification. It is advisable to inquire with the name of the examination applied, full name of the applicant, National Identity Card number and the address correctly. Applicants residing outside Colombo should inquire by fax through the number in the notice with particular details and a fax number to deliver the admission card promptly. Copy of the application, copy of the receipt relevant to payment of examination fee / receipt of postal registration should be kept

secured with the applicant to prove details when asked by the Department of Examinations at such inquiry.

The Signature of the applicant in the application for the examination and admission card should be attested. An applicant applying for the examination through an institution should get the signature attested by the Head of the Institution or an officer authorized by him and other applicants should get their signatures attested by a Principal / retired officer, Grama Niladhari of respective division, a Commissioner for Oaths, an Attorney-at-Law, a Notary Public, a Commissioned Officers of Three Forces, a permanent officer in public service who draws an annual salary above Rs.415,260/- or the Chief Incumbent of a Buddhist Vihara or a Nayaka Buddhist Monk, the Incumbent of a place of worship of any other religion or a religious dignitary of standing of any other religion. Candidates must sit for the examination hall assigned to him. Every candidate should get his admission card attested in advance and surrendered it to the supervisor of the hall on the first day he presents himself for the examination. Candidates who fail to submit admission card are not permitted to sit for the examination.

- 8.2 The result list of qualified candidates as per the merit order of total marks achieved through written examination and qualification assessment interview will be handed over to the “Director General, Commission to Investigate Allegations of Bribery or Corruption”. All candidates sat for the written examination will be notified respective marks by post or by the website of the Department of Examinations, www.results.exams.gov.lk
- 8.3 Issuance of an admission card to a candidate should not be considered as the candidate has fulfilled the qualifications required for the post.
- 8.4 Candidates shall be bound by the rules and regulations imposed by the Commissioner General of Examinations on conducting examination. Breach of these rules by any candidate shall be liable to a punishment imposed by the Commissioner General of Examinations.

09. This appointment is subject to the Procedural Rules of Public Service Commission, circular regulations issued from time to time on public service, service minute and the amendments imposed.

10. The final decision of filling or non-filling all vacancies or part thereof shall be reserved by the appointing authority.

11. In the event of any inconsistency between Sinhala, Tamil and English texts of this notice, the Sinhala text will prevail.

SARATH JAYAMANNE, PC
Director General.

Commission to Investigate Allegations of Bribery or Corruption,
No.36, Malalasekera Mawatha,
Colombo 07,
On this 31st day May, 2018.

SPECIMEN APPLICATION FORM

Open Competitive Examination for Recruitment to the Post of Investigation Officer of the Commission to Investigate Allegations of Bribery or Corruption - 2018

Town where the applicant intend to appear for the Examination :

	Town	Town No.
First Choise		
Second Choise		

(Complete in line with Schedule -1)

Language medium preferred for written test :

- 2. Sinhala
- 3. Tamil
- 4. English

1. Name indicating last name first and initials of other names at the end:-
(In English block capital letters)
Eg. : NIMAL A.B.C.D. : _____.
2. Names denoted by initials: (In English block capital)
:_____.
3. Full name (Sinhala/ Tamil) :_____.
4. (i) Permanent address in English capital letters:
(Admission card will be sent to this address) :
_____.

(ii) Official address: (If in public service) :_____.

5. Sex : Male - 0
Female - 1

6. National Identity Card No.:

7. Ethnicity:
(Sinhalese- 1, Tamil- 2, Indian Tamil- 3, Muslim- 4, Other- 5)

8. Date of birth :
Year Month Date
Age as at 10.07.2018 :
Years Months Days
Contact No. :

Mobile:

Fixed:

10. Educational Qualifications:

G.C.E.(Ordinary Level)

Subject	Grade

G.C.E.(Advanced Level)

Subject	Grade

11. Degree : _____;
University : _____;
Details of the Degree : _____.
- Other qualifications:
1. _____.
2. _____.
3. _____.
12. Have you ever been subjected to dismissal from public service or vacation of post:
Yes/ No : _____.
13. Have you ever been punished by a Court of Law for any offence? Yes/ No : _____.
If yes, furnish relevant information : _____.
14. If you presently employed, details:
Name of the Institution : _____.
Date of first appointment : _____.
Post : _____.
Salary : _____.
15. Names and addresses of two non-relatives who can provide your details
(i) _____.
(ii) _____.
16. Details of the receipt received upon payment of examination fee:
(i) Name of the office to which the examination fee was paid : _____.
(ii) Receipt No. and date : _____.
(iii) Amount paid : _____.

Please affix firmly the receipt obtained on payment of examination fee so as to be unglued
(Keeping a photocopy of the receipt with you would be vital)

I do hereby state that the particulars given by me in the application are true and correct. I am aware that if any particulars contained herein are found to be false or incorrect before selection, I am subject to be disqualified or dismissed from the service without any compensation if it is revealed after selection. Furthermore, I agree to abide by rules and regulations of the Commissioner General of Examinations regarding the conducting of the examination.

Signature of Applicant.

Date : _____.

Attestation of Applicant's signature :

I certify that Mr./Mrs./Miss _____ is personally known to me and that he/she placed his/her signature in my presence on this _____ day of _____ 2018. I also certify that he/she has paid the due examination fee and has attached the paid receipt.

Signature.

Name and Designation : _____.
Address : _____.
Official Frank : _____.
Date : _____.

Note: The signature of the applicants in public service should be attested by the Head of the Department or by an authorized officer.

If the applicant is already in public service:-

Certification of the Head of the Department

I hereby certify that the Mr./Mrs./Miss _____ serves in this Ministry/Department/Institution on permanent/temporary basis and the details given by him/ her are true and correct according to the personal file of the officer and further certified that he/she can/cannot be released from his/her present post if he/she is selected.

Signature of Head of the Department.

Date : _____;
Name : _____;
Designation : _____;
Department : _____.
(Delete the words inappropriate)

Schedule No. 1

Town	Town No.
Colombo	01
Kandy	02
Matara	03
Kurunegala	04
Kilinochchi	05
Trincomalee	06