

## HARISPATTUWA PRADESHIYA SABHA

APPLICATIONS are hereby invited from the qualified persons who possess the following qualifications and from among those persons who are permanent residents of the Harispattuwa Pradeshiya Sabha, in order to recruit to the vacant post in the Harispattuwa Pradeshiya Sabha.

Serial No.	Post	Number of Vacancies	Salary Scale	Educational Qualifications
01	Watchman Grade III	01	PL -1-2016 (As per the Circular No. 3/2016 of Public Administration) Rs. 24,250 -10x250 - 10x270 - 10x300 - 12x330 - Rs. 36,410	Should have passed in the General Certificate of Education Ordinary Level Examination. minimum 06 subjects, in not more than 02 sittings, with two credit passes  <i>Physical Qualifications :</i> Every applicant shall possess excellent eye sight and physically and mentally sound. Should possess good health condition to serve in any part of the island.

*Method of Recruitment.*— Suitable applicants among qualified, will be selected for the post by a structural interview based on the marks order scored.

*Written Exam :* Not applicable.

*Professional Trade Test :* Not applicable.

*Structural Test :*

Marks scoring main fields	Maximum Marks 100	Minimum marks to be scored for Pass
Additional Educational Qualifications	40	Not applicable. The candidate who scored highest marks shall be selected for the post.
Experience	55	
Skills shown in the interview	05	
Grand total of the Marks	100	

*Other Qualifications Required :*

1. Applicants should be citizens of Sri Lanka,
2. Should establish a permanent residency for 03 consecutive years within the administrative areas of the Pradeshiya Sabha,
3. Should have an excellent moral character and sound physical condition,
4. The age limits is not less than 18 years and not more than 45 years at the closing date of applications. (Upper age limit will not be applicable to the applicants who are presently employed in a Government or Local Government Institution),
5. All the qualifications required to the recruitment should be completed at the closing date of application mentioned in the *Gazette* Notification.
6. Should not have been convicted by a Court of Law under Penal Code,
7. Should not have been dismissed from the Government or Local Government or Corporation service or not a person retired under 44/90 Public Administration Circular.
8. Preference will be given to the applicants who already work in the Harispattuwa Pradeshiya Sabha as casual/substitute/temporary/contract/voluntary basis.

*Conditions of Service :*

1. This post is permanent and pensionable,
2. Contribution should be made to Widow's and Orphan's Pension Scheme,
3. The selected appointment will be subjected to a period of probation for three years,
4. In addition to the terms and conditions of recruitment, appointees should comply with regulations of Establishment Code of the Democratic and Socialist Republic of Sri Lanka, the Financial Regulations, orders that may be laid down from time to time by the Central Provincial Public Services Commission, Government Departments and Harispattuwa Pradeshiya Sabha.

*Method of Applications.*— Applications prepared according to the specimen given below on a 12x8 sized paper, should be sent under registered cover, or can be handed over to the Secretary, Harispattuwa Pradeshiya Sabha, Thiththapajjala, Werellagama, on or before 06.07.2018. The post applied should be marked clearly on the top left hand corner of the envelope enclosing the application. Late and incomplete applications will be rejected. Officers already serving in the Government or Provincial Public Services should forward their application through their Heads of Institutions.

The applications should be enclosed with certified copies of the following documents :

1. Certificate of Birth,
2. Certificate of Educational Qualifications,
3. Experience Certificates,
4. Professional Certificates,
5. Other Qualification Certificates,
6. Certificate of residence, issued by the Grama Niladhari, certified by the Divisional Secretary,
7. Two recent character certificates.

The Secretary to the Harispattuwa Pradeshiya Sabha reserve all such powers to delay or alter such recruitment or cancel or amend this notification after calling applications or during such process.

K. P. S. D. PATHIRANA,  
Secretary,  
Harispattuwa Pradeshiya Sabha.

Harispattuwa Pradeshiya Sabha,  
Tittapajjala, Werellagama,  
31st May, 2018.

**Specimen Application Form**

**HARISPATTUWA PRADESHIYA SABHA**

APPLICATION FOR THE POST OF .....

01. Full Name of the Applicant :\_\_\_\_\_.
02. Postal Address :\_\_\_\_\_.
03. Date of Birth : Year :\_\_\_\_\_, Month :\_\_\_\_\_, Date :\_\_\_\_\_.
04. Age at the closing date of application : Years :\_\_\_\_\_, Months :\_\_\_\_\_, Days :\_\_\_\_\_.
05. Sex : Male/Female :\_\_\_\_\_.
06. Martial Status : Married/Single :\_\_\_\_\_.
07. National Identity Card Number :\_\_\_\_\_.
08. Citizen of Sri Lanka by descent or by registration ? :\_\_\_\_\_.

09. Period of permanent residency in the authority areas of Harispattuwa Pradeshiya Sabha :\_\_\_\_\_.

10. Educational Qualifications :

Year Passed :\_\_\_\_\_.

<i>Subject</i>	<i>Pass</i>	<i>Subject</i>	<i>Pass</i>

11. Other Qualifications :\_\_\_\_\_.

12. Professional Qualifications :\_\_\_\_\_.

13. Have you ever been convicted for any offense by a Court of Law ? :\_\_\_\_\_.

I do hereby declare that the particulars furnished by me in this application are true and correct to the best of my knowledge. I am aware that I am liable to be disqualified before the appointment if the information furnished by me are found to be false and I am liable to dismiss without any compensation if it is detected after selection to the post.

\_\_\_\_\_,  
 Signature of Applicant.

Date :\_\_\_\_\_.