

# **Sri Lanka Social Security Board**

## **Ministry of Social Empowerment, Welfare and Kandyan Heritage**

### **Vacancies**

Applications are invited from the qualified citizens of Sri Lanka for the following permanent Posts which are vacant at present in the Sri Lanka Social Security Board.

#### **Assistant General Manager (Finance) Number of Posts - 01**

Qualifications- (Following qualification 1 or 2)

1. A Degree in Accounting / Management / Commerce / Business Management / Public Administration from a University, recognized by the University Grant Commission  
  
And  
  
Not less than one (01) year experience in the related subject field to the Post in a Government or an institution approved by the Government after obtaining the Degree.
2. Minimum one (01) year experience in the Management /Auditing field after obtaining the ICASL licentiate certificate or Intermediate Level Certificate / Professional Level 1 Certificate of CIMA /ACCA or Higher National Accounting Diploma of Sri Lanka Technical Collage

#### **Additional Qualifications**

1. Ability work in English Language
2. Computer literacy and Professional Qualifications thereof

#### **Qualifications for the internal candidates**

1. Completion of above qualifications which are required to the above mentioned external applicants
2. Completion of not less than five (05) years satisfactory service in Junior Management Category (JM) in Sri Lanka Social Security Board

Age	-	Not less than 22 years and not more than 45 years.(The upper age limit does not apply to internal candidates.)
Salary Scale	-	In terms of the Management Service Circular No. 02/2016 dated 25. 04. 2016 Salary Scale which to be applied for this post will be, M M 1-1- 2006 Rs. 53,175 - 10x1375 - 15x1910 - 95,575/- Initial salary scale at the recruitment will be Rs. 42.,161.00/- In addition to the above, allowances approved by the Government would be paid.
Facilities and other Allowances	-	This post is entitled to obtained a monthly allowance of Rs. 5000/- for Paying the monthly rental of official phone, mobile phone and House And other approved allowance by the Government.

**Internal Audit Officer Number of Posts - 01**

Qualifications	-	A Degree in Accounting / Commerce / from a University, recognized by the University Grant Commission
Age	-	Not less than 22 years and not more than 45 years. (The upper age limit does not apply to internal candidates.)
Salary Scale	-	In terms of the Management Service Circular No. 02/2016 dated 25. 04. 2016 Salary Scale which to be applied for this post will be, M A 3 - 2006 Rs. 32,200 - 10x445 - 11x660 - 10x730 - 5x750 - 54,960/- Initial salary scale at the recruitment will be Rs. 25,560.11/- In addition to the above, allowances approved by the Government would be paid.
Other Allowance		Government approved allowances would be paid.

## General Regulation on Employment

- (i) The applicant should be a citizen of Sri Lanka
- (ii) Should be of excellent character
- (iii) All the applicants should be of excellent physical and mental character to perform the duty at any part of Sri Lanka
- (iv) Should have competency in working trilingual environment of Sinhala, Tamil and English or ability work at least in those two language either. Computer literacy and Professional Qualifications thereof.

This post is permanent. Selected applicants should contribute to the Employees' Provident Fund. The Selected applicants should be subject to three (03) year probationary period and after completing the said period the applicants will be confirmed in the posts. Selected applicants among the ones those who have fulfilled the preliminary qualifications will be called for the Interview and recruitment will be made as per the merit of the total marks obtained at the Interview. Prepared applications inclusive of the names and address of two non-related referees should be send to the "Chairman, Sri Lanka Social Security Board, No. 18, Rajagiriya Road, Rajagiriya, under registered cover to reach before 25.04.2018 or should be hand delivered to the Administration Division of the Head Office. The candidates those who are already serve in the Government sector or Statutory Institution should send the application through their Head of The Department / Institution. The top left hand corner of the envelope should clearly carry the post that is applied for.

Keerthi Suranjith Mawellage,  
Chairman  
Sri Lanka Social Security Board,  
Samaja Arakshana. Piyasa  
No. 18 , Rajagiriya Road ,  
Rajagiriya