

OPEN COMPETITIVE EXAMINATION FOR RECRUITMENT TO THE POST OF SPORTS OFFICER OF THE
WESTERN PROVINCIAL MINISTRY OF SPORTS - 2018

APPLICATIONS are invited from all Sri Lankan Females/Males who are permanent residents in the Western Province possessing the qualifications appearing in the Notification for the recruitment to the post of Sports officer of the Western Provincial Ministry of Sports.

02. *Salary Scale* :

(a) Sports Officer Grade III

Rs. 29,840 - 300x10-350x11-560x10-660x10- Rs. 48,890 - According to MT 1-2016

03. Educational, Professional and other qualifications :

3.1 (a) *Educational qualifications* :

- i. Should have passed the General Certificate of Education (Ordinary Level) Examination in 6 subjects in one sitting with credit passes in Sinhala/Tamil/English Language, Mathematics and Ordinary passes in two other subjects.
- ii. Should have followed and passed a Diploma Course of not less than one year conducted by the National College of Sports.

(b) *Professional Qualifications* . :

- i. Should have participated in a recognized international tournament as a member of the National Team relating to a particular Sports Event, or
- ii. Should have achieved places 1,2,3 at the National Level of a particular Sports Event at a National Sports Tournament conducted by the Ministry of Sports, or achieved places 1,2 at the provincial level or achieved places 1,2,3 at a major open tournament held by National Sports Association.

(c) *Physical Fitness* :

Every candidate should be physically and mentally fit to serve in any part of the Western Province and of the performance of the duties attached to the Post. A pass in the practical test conducted by the Sports medical unit of the Department of Sports Development or the Provincial College of Sports for physical fitness is required. The physical fitness test will comprise Reaction Speed, Flexibility, Abdominal Strength, Arm Power, Agility, Standing Long Jump, Speed and Endurance.

(d) *Other Qualifications*:

- i. Candidate should be a citizen of Sri Lanka.
- ii. Should possess an excellent character.
- iii. Should not be a person holding a post of clergy of any religion or religious sect.
- iv. Should have been a permanent resident of the Western Province during the period of three (3) years immediately preceding the last date of accepting applications. (Name should have been included in the list of voters.)
- v. In the case of a person already in the Public/Provincial Public Service, he or she should not have been subject to any punishment other than a warning during the period of 05 years immediately preceding the last date of accepting applications and should have earned all salary increments during such period of 05 years.

vi. All qualifications required for recruitment referred to above should have been completed in every respect, on the date appearing in the notification calling applications/Gazette Notification.

3.2 Should not be less than 18 years or more than 45 years of age on the date of 01.01.2018.

04. Conditions of Service :

- 4.1 This post is permanent and pensionable. should contribute to the Widows' / Widowers' and Orphans' Pension Fund Scheme.
- 4.2 The person appointed to this post will be subject to a probationary period of 03 years as applicable.
- 4.3 The provisions in Sections 10 to 12 of Chapter I of part I of Establishment Code will be relevant to the post as applicable.
- 4.4 Every officer should comply with the provisions in Chapter IV of the Constitution of the Democratic Socialist Republic of Sri Lanka and the other laws and regulations in force and enacted from time to time for the implementation of Government languages Policy.
- 4.5 In addition to the regulations in the Scheme of Recruitment / Promotions relating to this recruitment, all officers are bound to perform in compliance with the regulation in the Establishment Code and the Financial Regulations of Democratic Socialist Republic of Sri Lanka, the Provincial Disciplinary Manual, the Provincial Financial Rules, the Departmental Orders and the other Regulations issued and will be issued from time to time by the Government and the Western Provincial Council.
- 4.6 The officers recruited will be subject to change of station transfers and should be able to serve in any specified part of the area of authority of the Western provincial Council.

05. Scheme of Recruitment :- The recruitment to the service will be held by the written examination, the viva voice test and the practical test. The candidates who obtain over 40 percent of marks from the results of the written examination will be qualified, in accordance with the marks obtained, for the structured viva voice test.

Out of those included in the merit list prepared according to the combined marks including the marks obtained after subjecting to the structured viva voice test, recruitment will be made from among those who pass the physical fitness test conducted by the College of Sports or the Department of Sports Development.

Written Examination

<i>Subjects</i>	<i>Maximum Marks</i>	<i>Pass Marks</i>
Intelligence Test (Time 01 Hour)	100	40%
Language Competency (Time 01 Hour)	100	40%

Syllabus of Written Examination :

<i>Name of Question Paper</i>	<i>Syllabus</i>
1. Intelligence Test	A question paper measuring the candidate capacity in the general intelligence, reasoning capacity, expressing ideas, numerical skills and compression capacity.
2. Language Competency	A question paper measuring the capacity relating to spelling, grammar usage, expressing simple and clear ideas, knowledge of language usages. precis and essay writing competency.

Structured Viva Voce Test :

<i>Heads for Awarding Marks</i>	<i>Method of Awarding Marks</i>		<i>Maximum Marks</i>
1. Additional Educational Qualifications	Diploma In Sports (1 year or more)	05	10
	General Degree	07	
	Sports Degree	10	
2. Sports Skills	Marks are awarded only for winnings in the Sports Tournaments referred to in Section 7.2.2.2 of the scheme of Recruitment		70*
3. Training, Judging or Organization of Sports Tournaments	Marks will be awarded only for training/ Judging or organization done for the District, Provincial National and International level Tournaments referred to in Section 7.2.2.2 of the Scheme of Recruitment (The Certificates/Citation awarded by national or International Sports Association should be produced. District/Provincial Tournaments 05 National Tournaments 07 International Tournaments 10		15
4. Personality			05
Rescrutiny of the certificates for the confirmation of qualifications and confirmation of the accuracy will be done at the structured viva voce test.			

- The method of awarding marks for sports skills is given below the detail. (Marks will be awarded only for the highest skill.)

Sports Tournament Level	1	2	3
Provincial Tournaments	20	15	
National Tournaments	45	42.5	40
South Asian Tournaments	55	52.5	50
1st, 2nd, or 3rd place wins in Asian Championship Tournaments, Commonwealth Championship Tournaments		65	
1st, 2nd, or 3rd place wins in Asian Championship Tournaments, Commonwealth Championship Tournaments, World cup or Olympic Tournament		70	

06. *Examination Fees*: The receipt obtained for the payment of Rs. 500 as the examination fee to the Western Provincial Ministry of Education and Sports should be pasted in the specified place of the application.

07. *Method of Application* :

7.1 The application should be prepared according to Specimen Form annexed at the end of this Notification by using both sides of A4 size paper (cm 21x29)

The perfected applications should be sent by the registered post to reach "The Secretary, Western Provincial Ministry of Education and Sports, No. 89 - 4th floor, Ranmagapaya, Battaramulla", "Recruitment to the Post of Sports Officer 2018" should be written on the left hand corner of the envelope containing the application.

7.2 Applications are already in the permanent Public/Provincial Public Service should send their application through their respective Heads of Institutions.

7.3 All Applications which do not confirm the specimen form, examination fees not paid on specified date, information not properly included, incomplete applications and the delayed applications will be rejected without notice whatsoever. In addition, it is responsibility of the applicant to examine whether the perfected application confirms to the specimen form in the Notification. Any loss caused due to the failure to perfect the application properly should be borne by the applicant. Retaining photocopy of the application will be useful. Receipts of application will not be acknowledged.

8. The last date of accepting applications is 29.03.2018

9. The application of persons who have not fulfilled qualifications specified in the Notification will be rejected. The originals of the documents in support of qualifications should be produced at the Viva Voice Test. It is compulsory that every applicant has fulfilled all qualifications relating to this post, in every respect, on or before the last date for accepting applications.

10. Issuing admission forms should not be considered as completing basic qualification for the post.

11. It is revealed at any time before making the appointment that any applicant does not possess the qualifications his candidature will be cancelled. After the appointment in the event of knowingly producing erroneous information or the correct information has been willfully he/she will be dismissed from service.

12. The final decision on conducting or not conducting the examination, selection / non-selection after conducting, or on the vacancies shall rest with the Western Provincial Ministry of Education and Sports, Similarly the final decision on any matter not provided for in this Notification as well shall rest with the Western Provincial Ministry of Education and Sports.

Secretary,
Western Provincial Ministry of Education and Sports
No. 89, 4th Floor,
Ranmagapaya,
Battaramulla.

(Holds no responsibility whatsoever in connection with any matters and application forms appearing in any erroneously prepared notices based on this Notification, presented by different institutions.)

Second Sitting (Information on the Examination completing qualification)

<i>Subject</i>	<i>Pass Obtained</i>

General Certificate of Education (Advanced level) :

Year : _____ Examination Number : _____

<i>Subject</i>	<i>Pass Obtained</i>

4.2 Professional Qualifications :

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(No other certificate whatsoever should be forwarded with the application.)

05. Number of receipt for payment of Examination Fee : _____.

Date : _____.

Affix the receipt firmly here

06. **Attestation of the Applicant :**

I hereby declare that the particulars furnished by me in this application are true and correct to the best of my knowledge and that the cash receipt No. for the payment of the Examination Fee is affixed hereto. Further, I agree to abide by the rules and regulations of the examination and if I am found to be ineligible according to the conditions of the examination, I abide by the decision to cancel my candidature prior to the examination, while holding the examination or subsequently. Further I agree to abide by the rules and regulations of the holding of this examination stipulated by the Western Provincial Ministry of Education and Sports,

 Signature of Applicant.

Date : _____.

Certification of the Applicant's Signature:

I hereby certify that Mr/Mrs/Miss (full name) is submitting this application is personally known to me and that he/she placed his/her signature in my presence on and that the receipt for the payment of examination fee is affixed hereto.

Name of person Attesting :_____.

Signature :_____.

Designation and Official Seal :_____.

Date :_____.

(This attestation should be done by a Principal of a Government School/ Justice of the Peace/ A Commissioner of Oaths/ an Attorney at law/ Officer of Forces who have authority power/ Officer of Place Service holding a post gazetted or an Officer holding a permanent post in the Public/ Provincial Public Service in receipt of annual basic salary exceeding Rs. 571,380)

Recommendation of the Head of Department for the officers who are already in the service of the Public/Provincial Public Service (Delete words inapplicable)

I declare that the applicant Mr/Mrs/Miss is an officer serving in this Ministry/ Department/ Institute and his/ her service is satisfactory, that he/she has been not been dismissed from the Public Service, has been/ has not been treated as vacated post and in the event of he/she being selected for an appointment to a post on the results of this examination he/she can be/ cannot be released from the post he/she holds present.

_____,
Signature of Head of Department
(Official Seal)

Date :_____.