

## A career with the price setter to the Nation

Lanka Sathosa is the largest retail chain of Sri Lanka with a turnover of over Rs. 30 Billion with more than 300 Outlets across the country. We are focused on the following objectives:

- Reducing the cost of living.
- Link the corporate community to the masses of the country.
- Grant an opportunity for the SMEs to link to the demand chain of the country.

In order to achieve the above objectives, we wish to expand our business into 500 outlets to achieve a target of 50 Billion turnover. We are looking for competent Professionals to join our Management Team.

## Vacancies

### DGM – Internal Audit (Contract Basis)

**External :** (1 or 2 below)

1. A Bachelor's Degree in Commerce/Accountancy which is recognized by the U.G.C.

WITH

A Postgraduate Degree qualification (Masters) in the relevant field or Associate Membership of a recognized professional Chartered Institute, which is relevant to the subject area of the post

AND

Minimum of 15 years' experience at a "Managerial Level" out of which 05 years of experience should be at Senior Managerial Level with a proven track record in a Corporation, Statutory Board/Institution or a reputed private institution.

2. Full Membership of a recognized professional Chartered Institution in a related field to the post

AND

Minimum of 15 years' experience at a "Managerial Level" in a Corporation, Statutory Board/ Institution or a reputed private institution.

**Internal :** (1 or 2 below)

1. Having Obtained the Qualification and experience required by external candidates above
2. A Minimum of five (5) years satisfactory service in a post in the senior Manager (HM) Category in the subject area relevant to the post.

**Age :** Age should be not less than 35 years and not more than 60 years.

**Nature of Appointment :** Contract Basis

**Salary & other allowance :** Basic Salary Rs. 150,000/-

Performance allowance Rs. 75,000 + Transport allowance Rs. 50,000 + Fuel allowance Rs. 15,000 + Mobile Reimbursement Rs. 9,000/-

### Senior Manager HR (Training and Development)

**External Candidates :** (1 or 2 below)

1. A Bachelor's Degree in Human Resource Management or Public Administration which is recognized by U.G.C.

With

A Postgraduate Degree qualification (Masters) in the relevant field or associate membership of a recognized professional chartered institute, which is relevant to the subject area of the post.

And

Minimum of 15 years' experience at a "Managerial Level" in a Corporation, Statutory Board/ Institution or a reputed private institution.

2. Full membership of a recognized professional chartered institution in a related field to the post.

And

Minimum of 15 years' experience at a "Managerial Level" in a corporation, Statutory Board/ Institution or a reputed private institution.

**Internal Candidates :** (1 or 2 below)

1. Having obtained the qualifications and experience required by the external Candidates above.
2. Completion of minimum five (5) years satisfactory service in a post in the Manager Category (MM) Grade I, in the subject area relevant to the post.

**Salary Code :** HM-1-1

**Salary Scale :** HM 1-1 -2/2016, Rs. [81,670- 15 x 2,270 – 115,720] with effect from 01.01.2020

Monthly Salary step of recruited Rs. 64,414/- ( from 01/01/2018) in addition allowance approved by the Government will be paid.

**Other benefits :** Mobile phone reimbursement Rs. 5,000/-

**Age :** Age should be not less than 35 years and not more than 55 years. The upper age limit will not apply to the internal candidates.

### Senior Manager (Engineering)

**External Candidates (1 or 2 below):**

1. A Bachelor's Degree in Civil Engineering which is recognized by U.G.C.

With

A Postgraduate Degree qualification (masters) in the relevant field or associate membership of a recognized professional chartered institute, which is relevant to the subject area of the post.

And

Minimum of 15 years' experience at a "Managerial Level" in a Corporation, Statutory Board/ Institution or a reputed private institution.

2. Full membership of a recognized professional chartered institution in a related field to the post.

And

Minimum of 15 years' experience at a "Managerial Level" in a corporation, Statutory Board/ Institution or a reputed private institution.

**Internal Candidates (1 or 2 below)**

1. Having obtained the qualifications and experience required by the external candidates above.
2. Completion of minimum five (5) years satisfactory service in a post in the Manager Category (MM) Grade I, in the subject area relevant to the post.

**Salary Code :** HM-1-1

**Salary Scale :** HM 1-1 2/2016

Rs. [81,670- 15 x 2,270 – 115,720] with effect from 01.01.2020

Monthly Salary step of recruited Rs. 64,414/- ( from 01/01/2018) in addition allowance approved by the Government will be paid.

**Other benefits :** Mobile phone reimbursement Rs. 5,000/-

**Age :** Age should be not less than 35 years and not more than 55 years. The upper age limit will not apply to the internal candidates.

### Manager Legal

**External Candidates (1 or 2 below)**

1. Bachelor's Degree in Law and/or an Attorney at Law With Minimum of minimum 01 year experience similar capacity

**Internal Candidates (1 or 2 below)**

1. Having obtained the academic and professional qualifications and Experience required by the external candidates above.
2. Completion of minimum five (05) years satisfactory service in a post in the junior Manager (JM) Category, in the subject area relevant to the post.

**Salary Code :** MM-1-1

**Salary Scale :** MM 1-1 -2/2016 Rs. [53,175 - 10 x 1,375 - 15 x 1,910 - 95,575] with effect from 01.01.2020

Monthly Salary step of recruited Rs. 42,161 /- ( from 01/01/2018) in addition allowance approved by the Government will be paid.

**Other benefits :** Mobile phone reimbursement Rs. 3,000/-

**Age :** Age should be not less than 22 years and not more than 45 years. The upper age limit will not apply to the internal candidates.

### Assistant Manager (IT)

**External Candidates :-** (1 or 2 or 3 or 4 or 5 below)

1. A Degree in IT which is recognized by the U.G.C.
2. Having passed the Intermediate Examination of a recognized professional Chartered Institute, of which the subject area is relevant to the post
3. Having obtained a certificate of proficiency not below than the National Vocational Qualification Level 7, issued by a Technical /Vocational training institute accepted by the Tertiary and Vocational Education Commission
4. Having obtained a certificate of proficiency not below than the National Vocational Qualification Level 6, issued by a technical /vocational training institute accepted by the Tertiary and Vocational Education Commission

AND

At least five (05) years post qualifying experience in a relevant field in a Corporation, Board or a Reputed Statutory Institution

5. Having obtained a certificate of proficiency not below than the National Vocational Qualification Level 5, issued by a technical /vocational training institute accepted by the Tertiary and Vocational Education Commission.

AND

At least ten (10) years post qualifying experience in a relevant field in a corporation, Board or a Reputed Statutory Institution.

**Internal Candidates (1 or 2 or 3 below)**

1. Having obtained the academic and professional qualifications and experience required by the external candidates above.
2. Completion of minimum five (05) years satisfactory service in a post of a MA4 category, in the subject area relevant to the post.
3. Completion of minimum eight (08) years satisfactory service in a post of a MA3 category, in the subject area relevant to the post.

**Age :** Should be not less than 22 years and not more than 45 years. The upper age limit will not apply to the internal candidates.

**Salary Scale :** JM 1-1 – 2/2006 Rs. [42,600-10 x 755 - 18 x 1,135 – 70,580] with effect from 01.01.2020

Monthly Salary step of recruited Rs.33,710/- ( from 01/01/2018) in addition allowance approved by the Government will be paid.

**Other benefits :** Mobile phone reimbursement Rs. 1,500/-

### Executive (Engineering)

**External :**

A Bachelor's Degree in Engineering which is recognized by the U. G. C or NDT/ HNDE/NDES civil Engineering with 5 years Experience. in a Corporation, Statutory Board/ Institution or a reputed private institution.

**Internal:** (1 or 2 below)

1. Having obtained the qualifications and experience required by the external candidates above.
2. Completion of minimum five (05) years satisfactory service in a post of the 'Management Assistant-Non Technological' (MA1-2) Grade II, in the subject area relevant to the post

**Salary Scale :** MA-3- 2/2006 Rs. [32,200 - 10 x 445-11 x 660 – 10 x 730 -5 x750- 54,960] with effect from 01.01.2020 .

Monthly Salary step of recruited Rs 25,560/- ( from 01/01/2018) in addition allowance approved by the Government will be paid.

**Other benefits :** Mobile phone reimbursement Rs. 1,000/-

**Age :** Should be not less than 22 years and not more than 45 years. The upper age limit will not apply to the internal candidates.

## **Management Assistant (HR/ Marketing/Accounts / Internal Audit/ IT/ Engineering & Maintenance/ Legal )**

### **External Candidates -**

- a) Having passed the G.C.E. (O/L) examination in six subjects in one sitting with credit passes for four subjects including
  - i. Sinhala / Tamil
  - ii. English language (if necessary to the post)
  - iii. Mathematics
- b) Having passed three subjects (other than the General Paper) at the G.C.E. (A/L) examination.
- c) Partly qualifying in any certificate courses relevant to the subject area
- d) Age should be between 18-40 years.

### **Internal Candidates :- (1 or 2 below)**

1. Having obtained the qualifications and experience required by the external candidates above.
2. Employees of the categories of Primary Level - Skilled, Primary Level - Semiskilled and Primary Level - Unskilled who possess the following qualifications are eligible to apply.

### **Educational :**

Having passed the G.C.E. (O/L) examination in six subjects with two credit passes for following subjects.

- i. Sinhala / Tamil
- ii. English language (if necessary to the post)
- iii. Mathematics

With

- Having completed a minimum of five (05) years satisfactory service in a permanent post under the employee category PL 2, or below

**Salary code :** MA 1-2

**Salary Scale :** MA 1-2- 2/2016- Rs. [27,910- 10 x 300- 7 x 350 - 12 x 290 -12 x600- 12 x710 - 49,080] with effect from 01.01.2020

Monthly Salary step of recruited Rs 22,126/- ( from 01/01/2018) in addition allowance approved by the Government will be paid.

**Age :** Should be not less than 22 years and not more than 45 years. The upper age limit will not apply to the internal candidates.

### **Every applicant,**

- i. Should be a citizen of Sri Lanka.
- ii. Should be physically and mentally fit to discharge the duties of the post well and to serve in any part of the Island.
- iii. Should be of excellent moral character.

### **The Ideal Candidates should also:**

- Have excellent analytical, Problem solving and organizing skills with the ability to evaluate, review, interpret data and should be highly self-motivated individual.
- Possess strong leadership qualities, interpersonal communication skills
- Be able to demonstrate good IT skills.
- A proven ability to lead and direct multi-disciplinary teams. Experience in proper deployment and efficient management of human and other resources.

(The organization will correspond only with sort listed candidates)

**If you have the right qualifications and experience, please submit your curriculum vitae with copies of certificates under registered cover within 10 days of this advertisement to :  
(The post applied should be indicated on the top left hand corner of the envelope.)**

**The Chairman  
Lanka Sathosa Limited,  
CWE Secretariat Building, No. 27, 5<sup>th</sup> Floor, Vauxhall Street,  
Colombo 02.**