

MINISTRY OF INDUSTRY AND COMMERCE

Recruitment to the Post of Technician of the Primary Technical Service Category of the Department of Measurement Units, Standards and Services -2017

APPLICATIONS are called to select the qualified persons to fill the vacancies of the post of Technician of primary technical service category (PL3-2016) of this Department. The applications prepared according to the specimen application mentioned at the end of this notice should be sent to “Director, Department of Measurement Units, Standards and Services, Mahena Watta, Pitipana, Homagama” by registered post. “Recruitment to the Post of Technician of the Primary Technical Service Category of the Department of Measurement Units, Standards and Services -2017” should be clearly mentioned on the top left hand corner of the envelop. Further, name of the examination should be mentioned on the application in English except Sinhala and except Tamil in Tamil language applications.

(a) Final date of calling applications is 15.01.2018.

Note: Complaints regarding applications that get lost and late at the post will not be attended. The applicants themselves should bear the loss incurred by delaying applications up to the last date.

01. *Method of recruitment.*– Qualified applicants will be recruited upon the results of a professional test and an structured interview. Two fold of the number of applicants due to be recruited and who have scored 40% or more at the professional test conducted by the Director, Measurement Units, Standards and Services or an institution or a panel of examiners authorized by him are called for the interview according to the marks they achieved. Marks are given at the structured interview by the Director, Measurement Units, Standards and Services or an institution or a panel of examiners authorized by him according to the marking scheme approved by the Public Services Commission. Only the qualified applicants are appointed to the relevant posts by the Director, Measurement Units, Standards and Services according to the total marks of the professional test and the structured interview.

02. *Conditions for recruitment and service conditions :*

- (i) This post is permanent and pensionable. Contributions should be made for the W&OP.

- (ii) The appointment is subject to a probationary period of 3 years.
- (iii) First effect bar should be passed before the lapse of 3 years from the appointment to the Grade III.
- (iv) The applicants should get the official language efficiency duly according to the official language policy and related Public Administration Circular No. 07/2007.
- (v) These appointments are subject to the regulations in the procedure of Public Services Commission, establishment code of Democratic Socialist Republic of Sri Lanka and other departmental orders.

03. *Salary scale.*– Under the Public Administration Circular No.3/2016, the Salary Scale is PL3 – 2016 Rs. 25,790-10x270- 10x300-10x330- 12x350- Rs. 38,990 and it is entitled with effect from 01.01.2020. In terms of provisions on the sub schedule II of this circular, salaries are paid with effect from the date on which the appointment is effective. In addition, the allowances paid to the government servants by the government are entitled.

04. *Duties of the post.*– Giving support to the maintenance of the main electric system, repairs, identify the defects in electric circuits and minor repairs of electronic devices, giving support to activities of the laboratory when necessary and other duties assigned by the head of the institution relevant to the post.

05. *Qualifications :*

5.1 *Educational qualifications :*

Having passed in six subjects with at least two credit passes at the G.C.E.(O/L) Examination.

5.2 *Professional qualifications :*

Should have obtained a proficiency certificate not less than NVQ level four (04) on national vocational skills issued by a Technical/Professional Training Institute recognized by the Tertiary Education Commission relevant to categories as mentioned in the above 04.

5.3 *Experience :*

Should have not less than 03 years experience in the relevant sector.

5.4 *Physical fitness* :

Should be with good physical and mental health to serve any part of the country and to perform duties of the post.

5.5 *Age* :

Minimum age limit is 18 years and maximum age limit is 45 years. Maximum age limit is not applicable to those who are already in the Government Service. (The applicants whose birthday should be between 15.01.2018 or before and 15.01.1973 or after can be applied).

5.6 *Other qualifications* :

- (i) Should be citizens of Sri Lanka
- (ii) Should be with excellent character
- (iii) All the qualifications required for the post should have been fulfilled to the last date of calling applications.

06. *Syllabus* :

6.1 *Professional test* :

Professional test for the Post of Technician of the Primary Technical Service Category of the Department of Measurement Units, Standards and Services is consisted with the following syllabus.

<i>Question paper</i>	<i>Syllabus</i>	<i>Time</i>	<i>Total marks</i>	<i>Marks achieved</i>
Practical test	Test is held relevant to the National Vocational Qualification level four (04)	01 hour	100	40%

6.2 *Structured interview* :

Structured interview – 100 marks

Two fold of the number of applicants due to be recruited and who have scored 40% or more at the professional test are called for the interview. The date on which the structured interview will be decided by the Director, Measurement Units, Standards and Services. Marks will be given by an interview board approved by the Director, Measurement Units, Standards and Services.

<i>Key areas for which marks are given</i>	<i>Maximum marks</i>	<i>Minimum marks considered for selection</i>
Additional educational qualifications	20	40%
Additional experience	40	
Additional vocational qualifications	20	
Language proficiency	15	
Skills shown at the interview	05	
	100	

Note.— Calling for the structured interview is not considered as fulfillment of qualifications for appointment.

07. *Examination conditions* :

- (i) Applicants can sit for the Professional test in any medium of language Sinhala/Tamil/English as desired by the applicant. The medium selected is not allowed to be changed later.

(ii) Application should be prepared in A4 paper using both sides and from No. 01 to 09 should be in the first page and from No. 10 to 16 in the second page and the rest in the third page of the application and should be filled clearly in own handwriting. The applications not complying to the specimen application form and in completed applications will be rejected without notice. Keeping a photocopy of the application will be useful. Further, before the application is forwarded confirm whether the application is complied with the specimen form. You are further informed that the applications not complying with the specimen application form will be rejected.

(iii) Calling Letters are issued only for the applicants who have fulfilled the basic qualifications. Calling letter and the national identity card should be produced to the examiner on the date the professional test is started. Issue of the calling letter should not be considered that he or she has fulfilled qualifications for the post.

(iv) The authority to postpone or cancel the professional test is with the person authorized to conduct the professional test.

(v) Applicants are abide by the laws and regulations imposed by the authoritative person regarding conduct of professional test. If the laws and regulations are breached they will be subjected to punishments imposed by him.

(vi) *Identity of the applicant.*– Applicants should prove their identity at the professional test to be satisfactory to the examiner. One of the following documents is accepted.

(I) National identity card issued by the Department of Registration of Persons

(II) Valid passport

(III) Valid driving license

(vii) *Note:*

(a) Applications of the applicants who are unable to produce the documents when requested are not considered.

(b) Signature of the applicant in the application should have been attested. The applicants who are already in the Government Service should send the applications through the head of the department/institution. The signature of other applicants should be attested by a School Principal, Justice of peace, Attorney-at-law, Notary public, an Authorized Officer in the Armed forces, permanent officer in Public Service drawing a monthly consolidated salary of Rs. 27,871 or more.

(viii) Punishment for submitting wrong information

If it is revealed that the applicant is not qualified his candidature will be rejected on any occasion before the professional test, during the test or after the test. The applicant will be liable to be dismissed in case of any particular specified above being false known by him or any important particular has been avoided willfully he/she will be liable to be dismissed.

08. Regulations of Public Services Commission procedures, circulars issued from time to time regarding the Public Service and conditions of the amendments of the Service constitution relevant to the Primary Technical Service are applicable to this post.

09. Decisions will be taken by the Public Services Commission on any matter that has not been mentioned in these regulations.

10. The authority to take a decision on any matter not covered by this notice rests on the Director department of Measurement Services Devices and if there were to be any discrepancies in the notices of Sinhala, Tamil and English medium in such an instance the Sinhala notice will prevail.

S.N. AKURANTHILAKA,
Director(D.A.),
Measurement Units, Standards and
Services Department.

Mahenawaththa,
Pitipana,
Homagama.
24th November, 2017.

SPECIMEN APPLICATION FORM

OPEN COMPETITIVE EXAMINATION FOR RECRUITMENT TO THE POST OF TECHNICIAN OF THE PRIMARY TECHNICAL SERVICE
CATEGORY OF THE DEPARTMENT OF MEASUREMENT UNITS, STANDARDS AND SERVICES -2017

For office use

Medium of language Sinhala -02 Tamil -03 English-04

1. Name with initials in block capitals :_____.
Eg.: BANDARA, A.B
2. Names denoted by the initials in block capitals :_____.
3. Name in full (Sinhala/Tamil) :_____.
4. Permanent Address in block capitals (Admission card will be posted to this address.) :_____.
5. Gender (Male - 0,Female - 1)
Put the relevant No. in the cage.
6. Whether married or single (married -1, single -2)
Put the relevant No. in the cage.
7. Ethnicity (Sinhala-1, Tamil-2,Indian Tamil-3,Muslim-4,Other-5).
Put the relevant No. in the cage
8. National Identity Card No. :
9. (a) Date of birth :
Year Month Date
- (b) Age to the last date of calling applications(2018.01.15)
Years Months Days

10. Educational/Professional qualifications

10.1 G.C.E. (O/L) Examination

Year..... Index No.....

	Subject	Grade		Subject	Grade
1			6		
2			7		
3			8		
4			9		
5			10		

10.2 Other educational /professional qualifications :

Examination	Date	Institution

10.3 Level for the professional qualification (NVQ) :

<i>Course</i>	<i>Institution</i>	<i>Level (NVQ)</i>	<i>Date of NVQ level course, completed (Date of validity of the certificate)</i>

Copies of the educational certificates should be attached to the application to prove the educational qualifications.

11. Have you been dismissed from the government service? (If so, mention in detail) or have departmental disciplinary inquiries been held against you (If you are still in government service)? :_____.

12. Have you been convicted by any court ? :_____.

13. **Certification of the applicant :**

I hereby declare that the particulars furnished by me in this application are true and correct and I agree to abide by the rules and regulations applicable to candidates regarding recruitment. I also agree with any decision taken if any disqualification was detected before the professional test, during the test or after the test. I am aware that I will be liable to be dismissed in case of any particular specified above detected being false after the appointment for the post without any compensation and I agree to abide by the rules and regulations applicable to candidates regarding recruitment and the decisions taken regarding issue of results.

_____,
Signature.

Date :_____.

14. **Certification of the signature of the applicant :**

I do hereby certify that Mr./Mrs./Miss.....residing atis known to me personally and he/she put his/her signature in front of me.

_____,
Signature.
(Official stamp)

Name of the attester :_____.

Designation :_____.

Address :_____.

Date :_____.

15. **Certification of the head of the Department(if the applicant is serving in the government service) :**

I do hereby certify that Mr./Mrs./Miss.....is serving at present in the post ofin this Ministry/Department/Institution, his/her work and conduct are satisfactory, there are no disciplinary inquiries against him/her and no idea to carry out any of such inquiry and he/she can / cannot be released from the present service.

_____,
Signature of the head of the Department/Institution.
(Official stamp)

Designation :_____.

Date :_____.