

VACANCIES

Early Childhood Development Project (ECDP)

The Project

The GOSL in collaboration with the World Bank has decided to provide program support for Early Childhood Development through the Ministry of Women's and Children's Affairs (MWCA). The GOSL currently has an embryonic ECD program (framework) encapsulated in different policy and plan documents, including the National Policy on Early Childhood Care and Development, the National Plan of Action for Children of Sri Lanka.

The plantations component of project is seeking suitable qualified candidates for the following position.

PROCUREMENT SPECIALIST

Required Qualifications and Experience:

- A bachelor's Degree from a university recognized by the U.G.C. with at least three years post qualifying experience in a relevant field in a Corporation, Board or a reputed Mercantile Establishment.
- At least 3 years' experience in procurement planning and management in public/private sector. (Implementing or overseeing actual procurement process in accordance with good public procurement practices use of internationally accepted contract documents for works, goods and services).
- Recognized Diploma in Procurement with 5 years' experience will also be considered.
- Excellent written and oral communication skills in English Language.
- Strong computer skills, especially in the use of MS-Word, Poser Point and Excel.
- A minimum of ten years work experience in public / private sector.
- Thorough knowledge of administrative systems and procedure of the Government of Sri Lanka. Experience of working on World Bank and similar donor funded projects procurement is preferable.

Age - Preferably below 55 years

FINANCIAL SPECIALIST

Required Qualifications and Experience:

- Degree in Finance or fully qualified accounting professional from a recognized accounting body (ICASL/CIMA/ACCA) with minimum 3 years experience in a similar capacity.
- Exposure in budgeting and forecasting is essential.
- Strong computer skills, especially in the use of MS-Word, Poser Point and Excel.
- Experience in Project Accounting work, liaison with Government Agencies and Management Information System will be added advantage.
- Experience in foreign funded development projects or international financial management is preferable.

Age - Preferably below 55 years

Remuneration will be negotiable depending on qualifications and experience. Appointment will be made on contract basis. Applications giving full bio-data with two non-related referees, indicating the position on the top left corner of the envelope should be sent within 10 days of this advertisement to the below address or email to vacancies@phdt.lk

Director General,
Plantation Human Development Trust,
No. 427/14, Robert Gunawardena Mawatha,
Battaramulla.
Web: www.phdt.org