

National Education Commission – Recruitments

Applications are invited from eligible Sri Lankan citizens for the post of Accountant and Programme Officer of the National Education Commission.

01. General Conditions

- (i) The applicant must have an excellent character.
- (ii) The applicant should not be a person who was subjected to a punishment by any court of law.
- (iii) Accountant - The age should not be less than 22 years and should not be more than 45 years by the closing date of application.
Programme Officer (Policy/Research/Information) - The age should not be less than 22 years and should not be more than 35 years by the closing date of application.
(This age limit is not applicable for the applicants who are in government/semi-government sector)
- (iv) The applicants should be strong enough physically and mentally to provide a productive service in any part of the country.

02. Service Conditions

These posts are permanent and selected candidates are eligible for EPF and ETF benefits. The appointment is subject to a three years' probation period. All the rules and regulations are applicable as per the relevant public sector conditions. The positions will be filled through a systematic process on the basis of service requirements.

03. Details applicable for the post

3.1 Designation	Accountant
3.1.1 Salary Scale	MM 1-1- 2016 (53,175 - 10X 1,375 - 15 X 1,910 - 95,575) According to the Management Service circular 02/2016.
3.1.2 Qualifications	<u>External Applicants should have qualifications mentioned under the following category 1 or 2</u> (i) A degree in relevant field of Accountancy/Management or Commerce required by the University Grants Commission and One year work experience relevant to the post after completion of the degree (ii) Passed intermediate examination of the Institute of Chartered Accountants and One year working experience in a relevant field after completion of the intermediate level

	<p><u>Internal Applicants should have following qualifications</u></p> <p>(i) Qualifications stipulated for external candidates or (ii) Completion of minimum 5 years satisfactory service in JM service category</p>
<p>3.2 Designation</p> <p>3.2.1 Salary Scale</p> <p>3.2.2 Qualifications</p>	<p>Programme Officer (Policy/Planning) MA4-2016(37,970-755x10-930x15-1,135x5-65,145/-) According to the Management Service circular 02/2016.</p> <p>(A) A degree in a following subject from a university recognized by the UGC, (Education, Management, Information Technology, Computer Science, Mathematics, Library Science, Statistics, Sociology)</p> <p>(B) Additional Qualifications.</p> <p>(i) Experience in Research and Survey</p> <p>(ii) Experience on Computer Software Applications in projects and programmes.</p> <p>(iii) Proficiency in English</p>
<p>3.3 Designation</p> <p>3.3.1 Salary Scale</p> <p>3.3.2 Qualifications</p>	<p>Programme Officer (Information) MA4-2016(37,970-755x10-930x15-1,135x5-65,145/-) According to the Management Service circular 02/2016.</p> <p>(A) A degree in a following subject from a university recognized by the UGC, (Education, Management, Information Technology, Computer Science, Mathematics, Library Science, Statistics, Sociology)</p> <p>(B) Additional Qualifications.</p> <p>(i) Experience in Research and Survey</p> <p>(ii) Experience in Computer Software Applications in projects and programmes.</p> <p>(iii) Proficiency in English</p>

Duly completed applications should be forwarded under registered cover on or before 10th November 2017 to the Chairman, National Education Commission, 126, Nawala Road, Nugegoda. The post applying for should be stated at top left hand corner of the envelope. Incomplete and applications received after the closing date will be rejected.

Applicants from government/semi-government sector should submit the applications through the head of the institution.

The National Education Commission reserves the right to fill/ not to fill or to partially fill the vacancies available.

Applicants who fulfil the basic qualifications only will be called for interviews.

* Note: The National Education Commission is established at No.126, Nawala Road, Nugegoda. There are no branches.

This Notification is published in Sinhala, Tamil and English. If there is any disparity the Sinhala version will be recognized as authentic.

Prof. W.I. Siriweera
Chairman
National Education Commission
126, Nawala Road,
Nugegoda.