Applications.lk
Job Vacancies / Courses / Examinations / Gazettes / Applications

DOMPE PRADESHIYA SABHAWA

Vacancies in the Government Service in the Western Province

APPLICATIONS are called from the permanent residents of the Western Province who have fulfilled the relevant qualifications to be recruited to the undermentioned vacant posts in the Dompe Pradeshiya Sabhawa.

Posts in which vacancies occur and particulars of which are as follows :

Post	*Number of Vacancies*	*Salary scale and Salary Code Number*	*Qualifications*
01. Office Assistant	01	Rs. 24,250 - 10x250 - 10x270 - 10x300 - 12x330 (PL 1-2016) (Entitled to a salary as per the provisions of the Public Administration Circular No. 3/2016 as stated under Schedule II of it)	(1) Educational Qualifications : Should have passed G. C. E. (O/L) Examination in six (6) subjects in not more than two sittings with at least two credit passes (out of these, five subjects should have been passed in one sitting) (2) Professional qualifications - not relevant. (3) Experience - not relevant. (4) Scheme of recruitment - will be made at a structured interview (4.1) Structured Interview :

Main titles for marks allocation	*Maximum marks*	*Minimum marks required to be considered for selection*
Additional qualifications possessed besides the basic qualifications required for the post	20	50%
2. General understanding of current affairs at international and local level	75	
3. Personality	05	

02. Watcher III	02	Salary scale and salary code number Rs. 24,250 - 10x250 - 10x270 - 10x300 - 12x330 (PL 1-2016)	(1) Educational qualifications : Should have passed G. C. E. (O/L) Examination in six (6) subjects in not more than two sittings with at least two credit passes (out of these, five subjects should have been passed in one sitting)

Post	*Number of Vacancies*	*Salary scale and Salary Code Number*	*Qualifications*
		(Entitled to a salary as per the provisions of the Public Administration Circular No. 3/2016 as stated under Schedule II of it)	(2) Professional qualifications - not relevant. (3) Experience - not relevant. (4) Scheme of recruitment - will be made at a structured interview (4.1) Structured Interview :

Main titles for marks allocation	*Maximum marks*	*Minimum marks required to be considered for selection*
Additional qualifications possessed besides the basic qualifications required for the post	20	50%
2. General understanding of current affairs at international and local level	75	
3. Personality	05	

03. Posts of Work/Field Labourers	05	Salary scale and salary code number Rs. 24,250 - 10x250 - 10x270 - 10x300 - 12x330 (PL 1-2016) (Entitled to a salary as per the provisions of the Public Administration Circular No. 3/2016 as stated under Schedule II of it)	(1) Educational qualifications : Should have passed Grade - 8 (Should have passed Year 9) (2) Professional qualifications - not relevant. (3) Experience - not relevant. (4) Scheme of recruitment - will be made at a structured interview

Post	*Number of Vacancies*	*Salary scale and Salary Code Number*	*Qualifications*

(4.1) Structured Interview :

Main titles for marks allocation	*Maximum marks*	*Minimum marks required to be considered for selection*
Period of service in a local government institution on casual, substitute, contract basis	15	50%
2. Other certificates related to experience gained relevant to the said post	05	
3. General understanding of current affairs at international and local level	75	
4. Personality	05	

04. Sanitary Labourers	05	Salary scale and salary code Number Rs. 24,250 - 10x250 - 10x270 - 10x300 - 12x330 (PL 1-2016) (Entitled to a salary as per the provisions of the Public Administration Circular No. 3/2016 as stated under Schedule II of it).	(1) Educational qualifications : Should have passed Grade - 8 (Should have passed Year 9) (2) Professional qualifications - Not relevant. (3) Experience - Not relevant. (4) Scheme of recruitment - will be made at a structured interview

(4.1) Structured Interview :

Main titles for marks allocation	*Maximum marks*	*Minimum marks required to be considered for selection*
Period of service in a local government institution on casual, substitute, contract basis	15	50%
2. Other certificates related to experience gained relevant to the said post	05	
3. General understanding of current affairs at international and local level	75	
4. Personality	05	

Note.– Appointments to the existing vacancies will be made in accordance with the order of highest marks obtained and the similar requirements that are considered at a normal interview will be taken into consideration here.

05. *Other qualifications for the posts* :

1. The applicants must be of good character and of sound physical condition,
2. Must be a citizen of Sri Lanka,
3. On the date of calling of the application, the applicant must have completed three years of permanent residence in the Western Province.
4. *Minimum age*.– On the closing date of application the applicant must be not less than 18 years of age and not more than 45 years.
5. Must not be person who has been convicted by a Court of law under the Penal Code and dismissed from State, Local Government or Corporation Services.
6. Should be a person physically and mentally fit to carry out the duties relevant to the post.
7. The qualifications required to be recruited to the relevant posts and the age must have been completed on the date mentioned in the notification/*Gazette*.

06. *Conditions of employment* :

1. This post is permanent. Pension Scheme is subject to the policy decision that will be made by the Government in future. Must contribute to the Widows' and Orphans'. Pension Fund/Widowers' and Orphans' Pension Fund.
2. The recruited applicants will be under probation for a period of three years.
3. In the implementation of the Language Policy of the Government especially in implementing the Provisions of the Official Langauge Act, must act in conformity with rules and regulations that are already in existence or that may be enacted in future.

N. B.– In addition to the conditions and regulations of this appointment you are bound to act as per the provisions of the Establishment Code of the Republic of Sri Lanka, FInancial regulations of Western Provincial Council, Departmental orders and to work in conformity with the regulations and orders that imposed from time to time by the Public Service Commission of the Western Provincial Council or Dompe Pradeshiya Sabha.

07. *Procedure of forwarding applications for recruitment* :

07.1 Applications must be forwarded by application prepared in A4 papers (Numbers from 1 - 10 on one side of the paper and Number from 11 onwards on the other side of it) as per the specimen appearing at the end of this notification.

07.2 Post applied for must be written on the top left hand corner of the envelope which contains the application and must be sent by registered post on or before 06.10.2017 to The Secretary, Dompe Pradeshiya Sabha, Kirindiwela (Those applicants who are already in Government and Local Government Service must forward their applications through their Departmental/Institutional Heads).

07.3 The Pradeshiya Sabha will not take responsibility for applications lost in post or application returned as a result of writing incorrect address. The applications received after the closing date of the application, applications not in conformity with this notification and incomplete applications will be rejected.

07.4 Certified copies of the following certificates mentioned in the application must be sent along with it :

(*a*) Certificate of Birth,

(*b*) National Identity Card,

(*c*) Educational Certificates or certificates indicating highest qualifications,

(*d*) Certificate of residence obtained from the Grama Niladhari of the area countersigned by the Divisional Secretary,

(*e*) Two recently obtained character certificates.

08. The Secretary of the Dompe Pradeshiya Sabha reserves the authority to cancel this notice or to delay this recruitment during or after calling these applications.

M. U. R. Maddumage,
Secretary cum Officer Executing the Functions of the Sabha,
Dompe Pradeshiya Sabha.

Dompe Pradeshiya Sabha,
21st August, 2017.

SPECIMEN APPLICATION FORM

Aplication for the Post of ..... Dompe Pradeshiya Sabha

1. Name of the applicant with initials :—————.
2. Names denoted by the initials :—————.
3. District of permanent residence :—————.
4. Permanent address and Telephone Number :—————.
5. National Identity Card Number :—————.
6. Gender :—————.
7. Age as at closing date of application : Years :—————. Months :—————. Days :—————.
8. Period of residence in the Western Province :—————.
9. Whether citizen of Sri Lanka by descent or registration :—————.
10. Educational quailfications (Copies of certificates must be annexed) :-
    (*a*) Year of passing :—————. Grade :—————.
    (*b*) Index Number :—————. Year :—————.

Subject	*Competence*	*Subject*	*Competence*

11. Have you ever been convicted by a Court of Law ? If so, give details :—————.

I do hereby declare that all the particulars furnished by me above are true and correct to the best of my knowledge and belief. I am aware that if it is proved that I have provided incorrect particulars to the conditions of recruitment. I will be illegible for appointment and liable to be dismissed if it is detected after the appointment.

_____,
Signature of the Applicant.

Date :—————.