

PRADESHIYA SABHA, PUTTLAM

Recruitment to the vacant posts in the North Western Provincial Public Service and recruitment to the posts on casual basis in the Pradeshiya Sabha, Puttlam

APPLICATIONS are invited from candidates who are permanently resided within the area of authority of Pradeshiya Sabha Puttlam for more than 03 years and those who have fulfilled the basic qualifications referred to in the recruitment procedures approved by the Hon. Governor of the North Western Province on 19.11.2008 and 12.05.2009 for recruitment to the following vacant posts of Preliminary Non Technical and Preliminary Technical category in the Pradeshiya Sabha, Puttlam.

<i>Post</i>	<i>Employee Category</i>	<i>Recruiting Grade</i>	<i>Recruiting Base</i>	<i>Number of Posts</i>	<i>Salary Scale</i>
Water Pump Operator	Preliminary (Non - Technical) (PL 1)	III	Permanent	01	Rs. 24,250-10x250-10x270-10x300-12x330- Rs. 36,410
Heavy Vehicle Operator	Preliminary Technical (PL 3)	III	Permanent	01	Rs. 25,790-10x270-10x300-10x330-12x350- Rs. 38,990
Driver	Preliminary Technical (PL 3)	—	Casual/ Temporary	01	A daily payment and relevant allowances are paid in terms of P. A. Circular No. 3/2016
Sanitary Labour	Preliminary Technical (PL 3)	—	Casual/ Temporary	01	A daily payment and relevant allowances are paid in terms of P. A. Circular No. 3/2016

Qualifications required for Water Pump Operator :-

- (i) *Educational Qualifications.*— should have passed at least two subjects (Other than optional subjects) at the G. C. E. (O/L) Examination.
- (ii) *Technical Skills.*— Should have obtained a proficiency certificate on relevant task of the post issued by a Technical/Professional Training institute recognized by Tertiary Education Commission or professional proficiency Certificate issued by an authority approved by the Government (expected proficiency should be clearly specified).

Qualifications required for the Post of Heavy Vehicle Operator -

- (i) *Educational Qualifications.*— should have passed six subjects (other than optional subjects) with two Credits at least at the G. C. E. (O/L) Examination not more than in two sittings. Should have passed at least 05 subjects at one sitting.
- (ii) *Technical skills.*— Should have obtained a proficiency certificate on relevant task of the post issued by a Technical/Professional Training institute recognized by Tertiary Education Commission or professional proficiency Certificate issued by an authority approved by the Government.
- (iii) Should have obtained a Heavy Vehicle and Light Vehicle Driving License issued by Commissioner of Motor Traffic.

Qualifications required for the Post of Temporary/Casual Driver

- (i) *Educational Qualifications.*— should have passed six subjects with two Credits at least at the G.C.E. (O/L) Examination not more than in two sittings.

-
- (ii) Should have obtained a Heavy Vehicle and Light Vehicle Driving License issued by Commissioner of Motor Traffic.

Qualifications required for the post of Temporary/Casual Sanitary Labour-

- (i) Should have passed Grade 08 (year 9) from a school recognized by the government.

Other qualification required for all the above posts :

- (i) Every applicant should not be below than 18 years of age and not more than 45 years of age on the closing date of applications. (this maximum age limit will not be applicable for the candidates those already employed in the permanent posts in the North Western Provincial Public Service)
- (ii) Should have 03 year experience for the post of Heavy Vehicle Driver and 03 year experience for the post of Driver.
- (iii) Candidates should be Sri Lankan citizens by descent or by registration.
- (iv) Should have an excellent character and in good health
Should not have been convicted before a court of Law under the Penal Code.
Grama Niladhari Certificate countersigned by the Divisional Secretary confirming the 03 year permanent residency within the area of authority of Pradeshiya Sabha Puttlam should be furnished.
- (vii) The secretary to the Pradeshiya Sabha Puttlam reserves the absolute power to delay, alter or cancel this notification while or after or after these applications are invited.

Method of recruitment.— Qualified applicants only will be recruited upon the results of an structured interview and an examination for confirming the professional competency as the case may be. Preference will be given for those who already employed in the Pradeshiya Sabha on Casual/substituted/temporary/contract basis. Candidates those who have fulfilled the basic qualifications only will be called for the interview.

Terms of emplacement.— Applicants selected for the above permanent posts shall be subject to 03 year probation period. If the recruited employees have performed their duties well and maintained their attendance and conduct at a satisfactory level and they have passed the first efficiency bar examination during that period their services/posts will be confirmed at the end of the probation period. Contributions should be made to the Widows and Orphans Pension Scheme in terms of Circular Provisions.

A daily payment and allowances will be paid to the employees recruited on Casual/Temporary basis considering the working days in terms of P. A. Circular instructions.

Method of application.— Applications prepared in accordance with the specimen form given to this notification on a paper in the size of 12" x 8" should be sent by registered post or handed over to the address of “Secretary, Pradeshiya Sabha Puttlam, Madurankuliya” before 29.08.2017. The post applied should be indicated at the top left hand corner of the envelope where application is enclosed.

Certified copies of the following certificates should be annexed to the application and original copies should be furnished at the interview.

- (i) Certificate of Birth
- (ii) Photo copy of the National Identity Card
- (iii) Certificates of Education
- (iv) Certificates technical skills/competencies and experience
- (v) Relevant Driving License

-
- (vi) Grama Niladhari Certificate countersigned by the Divisional Secretary
(vii) Certificate of service experience for more than 03 years as a Driver.

J. A. SOMASIRI JAYASINGHE,
Secretary,
Pradeshiya Sabha Puttlam
Madurankuliya.

Pradeshiya Sabha Puttlam,
28th July 2017.

RECRUITMENT FOR GOVERNMENT SECTOR OF NORTH WESTERN PROVINCIAL COUNCIL'S VACANT FOR
..... DESIGNATION AND RECRUITMENT FOR PUTTALAM PRADESHIYA SABHA'S VACANT FOR
..... DESIGNATION (CASUAL/SUBSTITUTE/CONTRACT BASICS)

Office use only

(cut the Unnecessary one)

01. Name with Initial :———. (Sinhala/English)
02. The name given on the initial :———. (Sinhala/English)
03. Address :
Personal :———. Official :———.
04. Phone No. :
Personal :———. Official :———.
05. Date of Birth :
Age on 01.08.2017 :———. Years :———. Months :———. Days :———.
06. NIC No. :———.
07. Gender : Female/Male :———.
08. Educational Qualification :
G. C. E. (Ordinary Level) : Attempt (1/2/3)
Index No. :———. Year :———. Medium :———.

<i>Subjects</i>	<i>Grade</i>
1.
2.
3.
4.
5.
6.
7.
8.
9.
10.

G. C. E. (Advance Level) :

<i>Subjects</i>	<i>Grade</i>
1.
2.
3.

09. Professional Qualification/Experience :————.

10. Details of the present Certain position, If they hold :

- (i) Name of the institution :————.
- (ii) Designation and Grade :————.
- (iii) Appointment Date :————.
- (iv) Service certificates :————.

11. Here above, The details provided by me in this application are true and correct to the best of my knowledge. The information provided in any wrong or before being chosen to be false that I know, I would be disqualified and that the appintment could be cancelled.

_____,
Signature of Applicant

Date :————.

12. *Recommendation of the Head of department (If the applicant is a Government servant) :*

This application will be submitted (he/she) is working in this institution dated from His/Her job, visit are satisfied. All the information indicated from 1-10 is that I have personally noticed from the report in the office that they are true. He/She can/cannot be released from the service if He/She is this post. I am sure that the signature was signed infront of me dated

_____,
Signature of Head of the department or Authorised officer
& Rubber stamp.