

NEGOMBO MUNICIPAL COUNCIL

Vacancies in Provincial Public Service of Western Province

APPLICATIONS are invited from the applicants who have fulfilled the required qualifications for the below vacancies existing in the Negombo Municipal Council.

Applications should be prepared according to specimen application supplied herewith and should be presented before 14.08.2017.

<i>Position</i>	<i>Grade</i>	<i>No. of Vacancies</i>
Fireman	-	04
Work/Field Labourer	III	01
Market Supervisor	III	01

Details of the recruitment for the Post of Fireman :

Salary Scale.- Rs. 1-2016 (Rs. 29,540 - 7x300 - 27x370 - Rs. 41,630) (Payments will be done according to Schedule II of Public Administration Circular No. 03/2016 dated 25.02.2016).

Age Limit.- Applicants should not be less than 19 years and not more than 25 years of age. Age limit of the applicants who have completed the Fireman Course conducted by the National Apprenticeship Board will be extended up to 35 years for the first time only.

Educational and other Qualifications :

- (a) Should have passed G. C. E. (O/L) Examination with 06 subjects including Sinhala/Tamil, Mathematics, Science in not more than two sittings and should pass 5 subjects at one sitting.
- (b) Should be with an excellent character and sound physical fitness. Also they should be with a :
 - (i) Minimum height of 5 feet 4 inches,
 - (ii) Minimum weight of 125 pounds,
 - (iii) Should be unmarried,
 - (iv) Should be a permanent resident of Western Province for a period not less than 03 years.

Scheme of Recruitment.- Written test (should face a 1 hour IQ test) and an eligibility test (an appropriate eligibility test to measure the physical fitness) will be held and the selected persons according to the results will be recruited only after an interview to examine the qualifications.

Details of the recruitment for the Post of Work/Field Labourer :

Salary Scale.- PL -1-2016 (Rs. 24,250 - 10x250 - 10x270 - 10x300 - 12x330 - Rs. 36,410) (Payments will be done according to Schedule II of Public Administration Circular No. 03/2016 dated 25.02.2016).

Educational Qualifications.- Should pass Grade 8 (Year 9).

Physical Qualifications.- Should be physically and mentally fit to discharge the duties in the position.

Age limit.- Minimum - should be not less than 18 years old as to the day of recruiting.
Maximum : Not more than 45 years old.

Scheme of Recruitment.- Structured interview.

<i>Main titles for marks allocation</i>	<i>Maximum No. of marks</i>	<i>Minimum No. of marks required to be considered for selection</i>
Service period at a local government institution on casual, substitute or contract basis (5 marks for each year)	15	50%
Other certificates obtained with regard to the experience relevant to the post	05	
General understanding of current affairs, internationally and local level	75	
Personality	05	
Total Marks	100	

Details of the recruitment for the Post of Market Supervisor :

Salary Scale.- MN-1-2016 (Rs. 27,140 - 10x300 - 11x350 - 10x495 - 10x660 - Rs. 45,540) (Payments will be done according to Schedule II of Public Administration Circular No. 03/2016 dated 25.02.2016).

Educational Qualifications.- Should have passed G. C. E. (O/L) Examination with 06 subjects including Sinhala/ Tamil/English, Mathematics and two more subjects with Credit passes at one sitting ;
and

Should have passed G. C. E. (A/L) Examination at least with one (1) subject (except Common General Test).

Physical Qualifications.- Should be physically and mentally fit to discharge the duties in the position.

Age limit.- *Minimum age limit* - should be not less than 18 years old as to the day of recruitment.

Maximum age limit.- Not more than 45 years old.

Service Conditions :

- * Selected applicants should follow a one year training course. Appointment authority has full powers to terminate the training of those trainees, whose conduct is found to be unsatisfactory and those trainees who are unable to achieve the expected performance standards during the training period, without compensation.
- * A monthly allowance of Rs. 3,000 will be paid during the training period.
- * Those trainees who successfully complete the training program will be appointed to the said Post of Fireman of the Provincial Public Service on conclusion of the training program and will be placed on the relevant salary step.
- * Effect trainees should sign a bond of Rs. 10,000 at the time of entering into the training, to serve for 5 years in Provincial Public Service after successful completion of the training.
- * Trainees should pass a medical examination prior to the commencement of the training program.
- * It is compulsory for those applicants who are appointed as firemen to reside within the administrative limits of the relevant province upon receiving the appointment.

Scheme of Recruitment :

01. A written test :

<i>Subjects</i>	<i>Maximum No. of marks</i>	<i>Pass Mark</i>
Aptitude and Intelligence test	100	40%
General comprehension on current affairs	100	40%

Note.- Appointments to the vacancies will be made in accordance with the order of highest marks obtained.

02. General Interview.- Marks will not be given. Interview is conducted only to examine the basic qualifications.

Other :

- (i) Should be a citizen of Sri Lanka,
- (ii) Should be a person having permanent residency in the Western Province for consecutive 3 years immediately prior to the closing date of application.
- (iii) Should be with a good character.
- (iv) Should have complete all the qualifications stated under each post by the date mentioned in the notice of application/*Gazette*.

Nature of the post.- Permanent and Pensionable.

- * In accordance with the Public Administration Circular No. 01/2014 Language proficiency should be achieved before 5 years of appointment.
- * Should contribute to the Widows and Orphans/Widowers and Orphans Fund.

Conditions other than the common conditions mentioned in the Procedural Rules of the Western Province Public Service Commission.- Applicants once appointed to the posts, should be abide by the regulations in the Establishment Code, Financial Regulations of the Western Province Provincial Council, any other conditions imposed time to time by the Western Provincial Public Service Commission and the orders and the instructions issued by the heads of the departments of the relevant local government body.

Definitions other than the Definitions mentioned in the Procedural Rules of the Western Province Public Service Commission.- If any definition is available other than the Definitions mentioned in the Procedural Rules of the Western Province Public Service Commission that will be conducted after inquiring the Western Province Public Service Commission/Honorable Governor of Western Province.

Municipal Commissioner,
Negombo.

NEGOMBO MUNICIPAL COUNCIL

APPLICATION FOR THE POST OF FIREMAN/WORK/FIELD LABOURER/MARKET SUPERVISOR

(For office use only)

1. Name with initials :_____.
2. Name in full :_____.
3. Post applied for :_____.
4. NIC No. :_____. Contact No. :_____.
5. Permanent address :_____.
6. Postal address :_____.

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7. District of the permanent residence :_____.
8. Divisional Secretariat of the permanent residence :_____.
9. Administrative Division of Local Authorities of permanent residence :_____.
10. Date of Birth :_____.
11. Age as at 14.08.2017 :_____.
12. Educational Qualifications :_____.
- (Photocopies should be attached)
13. Other qualifications :_____.
14. Language medium for the written exam for the posts of Market Supervisor and Fireman :

Sinhala :

Tamil :

English :

15. Whether you have ever been found guilty of a Criminal Offence :_____.

I hereby state that the all the details furnished here are true and accurate according to my knowledge. Also I am fully aware that if any detail provided in here is found to be false before recruitment, I can be declared ineligible and if found after appointment was made, I can be dismissed from the service.

_____,
Signature of the applicant.

Date :_____.