

3. Professional Qualifications

Please include copies of certificates/attestations (Continue on a separate sheet of paper, if necessary).

Awarding Body	Qualification	Areas of Studies	Average grades, if relevant	Award Date

4. Work Experience (where relevant)

(Please continue on a separate sheet of paper, if necessary)

Name of the Employer	Position and the Duration of Employment	Brief description of work and responsibility

5. Further Information

Please provide any other relevant information to support your application, including your reasons for wishing to undertake undergraduate study at KDU.

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6. Preference

Preferred Location

Weekends at KDU, Ratmalana	
Weekday Evenings (Four Days) at KDU Metropolitan Campus, Colombo 01	

7. References

Please provide names and contact details of two non-related referees.

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Telephone
E-mail

Telephone
E-mail

Please indicate how you found out about the undergraduate programme for which you are applying.

KDU Website	
Social Media	
Newspaper	
TV	
Colleague/friend	
Other	

I confirm that the particulars given in this form are to the best of my knowledge and belief correct, and that, if admitted to the university, I shall abide by the statutes, ordinances and regulations of the university.

Date:

.....

Signature of Applicant

Recommendation of the Head of the Institute /Department

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Name of the Head of the Institute/Departments

Office Stamp has to be placed

For Office Use Only

Received by	
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Signature	

Call up Number	File Number	Regd Number				
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Accept / Reject	
Name of HOD / Course Coordinator	
Date	
Signature	

Special Notes

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DOCUMENT CHECK LIST

When submitting the application form, please mark the checklist (see below) appropriately, and make sure that all relevant documents have been included.

Documents check list

- ✓ passport size photograph (red background and without border (Size: 35mm x 45mm))
- ✓ Birth certificate
- ✓ NIC/Passport
- ✓ O/L certificate
- ✓ A/L certificate
- ✓ Service Certificate (including work experience)
- ✓ Two reference letters
- ✓ Payment or Bank Deposit slip of the Application Processing fee.