



BANDARAGAMA PRADESHIYA SABHA

Posts Vacant in the Western Province Public Service

APPLICATIONS are invited for recruitment to following posts vacant in the Bandaragama Pradeshiya Sabha in the Western Province, from those who have minimum qualification and permanent residents within the Western Province. The application according to the specimen should be prepared and sent to “Secretary, Bandaragama Pradeshiya Sabha, Panadura Road, Bandaragama” in the registered post on or before 08.12.2017. Applicants who are permanent residents and serving as permanent/ temporary/ casual/ substitute/ contract/project basis within the Authorized area of the Bandaragama Pradeshiya Sabha are specially considered.

<i>Serial No.</i>	<i>Posts</i>	<i>Nos. of Posts</i>	<i>Salary Scale</i>	<i>Education Qualification</i>
01	Drivers	01	Rs. 25,790- 10x270-10x300-10x330-12x350 - Rs. 38,990	Should have passed six (06) subjects with two (02) credit passes including Sinhala/ Tamil in the G.C.E. (O/L) not more than two sittings; (Five (05) subjects should have been passed in one sitting), and Should possess license issued by the Commissioner of Motor Traffic in Specialist in driving private/ hiring Vehicles and stassen wagon Net weight less than 24 Hondars (Before three (03) years on the date of the recruitment, at least, should possess “C” and “C1” class license or “B” class license according to New Driving License. Should have minimum three years experience as driver (It should be proved with duly Certificate) Should have sound knowledge in Laws of Highways.
02.	Work Field Labourer	03	Rs. 24,250- 10x250 - 10x270 - 10x300- 10x330 - Rs. 36,410	Should have passed Grade 8/ Year 9
03.	Sanitary Labourer	04	Rs. 24,250- 10x250 - 10x270 -10x300 - 10x330 - Rs. 36,410	Should have passed Grade 8/ Year 9

01. Every Posts above said should have following qualifications additional to relevant qualifications:-

1. General qualifications :

- (i) Should be a continuous 3 year permanent residents within the Western Province on the closing date of application; Those who are Permanent Residents within the Authorized Area of the Bandaragama Pradeshiya

Sabha are specially considered) It should be proved with certificate of Grama Niladhari countersigned by Divisional Secretary.

- (ii) Should be not less than 18 years and not more than 45 years on 08.12.2017. (Age limit will not be applicable those who are already in the Public/ Provincial Public Service);
- (iii) Should have good/ excellent characters and good health;
- (iv) Should not be convicted in the Court under penal code
- (v) Should be a Citizens of Sri Lanka by Descent or by Registration;
- (vi) Should not punished (except warning) and should have completed satisfactory service period.
- (vii) Should not be dismissed from Public/ Provincial Public Service;

2. Terms of services :

- (i) This post is permanent and pensionable;
- (ii) The appointment is subjected to a 3 years probation period; If this post is upgraded, it will be in acting for one year.
- (iii) Those who are selected should contribute to the Widows/ Widowers and Orphans Pension Scheme;
- (iv) Staff in this service will be subjected to transfer. Transfers within in the every Institution of Local Governments will be reserved to the administrative Officer of each Local government. Further this transfer will be done by Commissioner of the Local Government with the consents of Chairman of each Local Government. Chairman of Local Governments can decide related to duty time and to be engaged in duty under the Laws approved by the government.
- (v) These appointments are bounded to follow according to the Constitution of Democratic Socialist Republic of Sri Lanka, the regulations of Establishment code of Sri Lanka, Financial Regulations, Orders of Government or Local Government or Departments, Other Regulations and Orders time to time to be issued. All the servants should be bounded for these.

3. Method of Recruitment:

- (i) Should be selected those who are qualified on merits of practical test in order to necessary or on results of written/ structured test according to regulations of recruitments, in an interview through examining the qualification;
- (ii) Should be selected in an interview, those not entitled for these written/ structured and practical test according to regulations of recruitments.

4. Method of Application

- (i) Copies of following documents should be attached with application and originals should be forwarded in the interview.-
 - (1) Birth Certificate;
 - (2) National Identity Card;
 - (3) Documents of primary Educational Certificate;
 - (4) Certificate proving that permanent resident (Certificate of Grama Niladhari recently obtained);
 - (5) Proving the Professional Qualifications and Experience;
- (ii) Applicants who are completed primary qualification should be called for an interview.

- (iii) After inviting these Applications, All rights to withholding or delaying recruitments or power of cancelling and amending this notice reserve to the Secretary to Bandaragama Pradeshiya Sabha.
- (iv) Should write clearly the post in the left corner of the envelop consisting the application and should reject the applications uncompleted and without the photocopies of the certificates.
- (v) Those who are already in Public Service of Provincial Public Service should forwarded their application through the recommendation of Head of Institution. The application which are not according to above said and receiving after the closing date will be rejected.

N. D. I. SWARNA K. PERERA,
Secretary.

Bandaragama Pradeshiya Sabha,
Panadura Road,
Bandaragama,
24th October, 2017.

SPECIMEN FORM

BANDARAGAMA PRADESHIYA SABHA

POST OF

1. Name of applicant with initials :_____.
2. Names denoting by initials :_____.
3. Permanent Address :_____.
4. Identity Card Number :_____.
5. Date of Birth: Year :_____ . Month :_____ . Date :_____.
6. Age on Closing date of Application (08.12.2017) :
Years :_____ . Months :_____ . Days :_____.
7. Sex :_____.
8. Married or Unmarried :_____.
9. Nationality :_____.
10. If you are working in the Bandaragama Pradeshiya Sabha, -
(i) Current Post :_____.
- (ii) Date of Appointment for this Post :_____.
- (iii) Nature of this Appointment: (Permanent/ Casual/ Temporary/ Substitute/ Contract/ Project basis) :_____.
11. Are you citizen of Sri Lanka? If so, by Decent/ by Registration :_____.
12. Educational Qualification (Should attach the copy) :_____.
13. Experience and Professional Qualification :_____.

I declare the information furnished by me in the application are true and accurate to the best of my knowledge and belief and I am aware that if any statement is found to be false, I am liable to be disqualified and also liable to be dismissed from service if I found to be false after my appointment to the post.

Signature of the Applicant.

Date :_____.

If the applicants are in the Public Service/ Provincial Public Service, Certificate of Head of Institution :

I certify that the applicant, Mr./ Mrs./ Miss has been serving in this department as a He/ She can be/ cannot be released from his service if he/she is recruited to this post. While certifying that he/ she has not subjected to whatever disciplinary action (except warning), I recommend and submit this application.

_____,
Signature of Head of the Department.

Name :_____.

Designation :_____.

Department/ Institution :_____.

(Official Stamp)

Date :_____.