23. Were there criminal cases against you? or are there any pending criminal cases?: Yes [ ] No [ ]

24. Particular of Court convocation if any:

25. Personal referees (They should be responsible person who known you well):

<table>
<thead>
<tr>
<th>Name</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Address</td>
<td>Address</td>
</tr>
<tr>
<td>Telephone No.</td>
<td>Telephone No.</td>
</tr>
<tr>
<td>Occupation</td>
<td>Occupation</td>
</tr>
<tr>
<td>Period during which he has known you</td>
<td>Period during which he has known you</td>
</tr>
</tbody>
</table>

I truely and sincerely attest that the above information furnished by me is true and accurate to the best of my knowledge.

NATIONAL INSTITUTE OF SOCIAL DEVELOPMENT

Ministry of Social Empowerment, Welfare and Kandyan Heritage

01. Post: Lecturer II - No. of Posts – 02

01. Age Limit.: Shall be not less than 22 years of age and not more than 45 years of age (Maximum age limit shall not be applicable to the candidates serving in Government, Statutory boards or at this institute).

02. Educational Qualifications:

(a) Possession of a Bachelor’s Degree on Social Work with a first or second class (Upper Division) from a university / higher educational institution recognized by the University Grant Commission.

or

(b) Possession of a First Degree on Social Sciences with a Post Graduate Degree on Social Work from a university / higher educational institution recognize by the University Grants Commission.

03. Marking scheme for interview:

<table>
<thead>
<tr>
<th>Experience in relevant field</th>
<th>30 Marks</th>
</tr>
</thead>
<tbody>
<tr>
<td>Additional experience in profession</td>
<td>30 Marks</td>
</tr>
<tr>
<td>Other Skills</td>
<td>15 Marks</td>
</tr>
<tr>
<td>Performance at the interview</td>
<td>25 Marks</td>
</tr>
<tr>
<td>Total</td>
<td>100 Marks</td>
</tr>
</tbody>
</table>

04. Salary Scale.: Monthly Salary Scale applicable to the Service category:


02. Post: English Instructor III – No. of Posts 01

01. Age Limit.: Shall be not less than 22 years of age and not more than 45 years of age (Maximum age limit shall
not be applicable to the candidates serving in Government, Provincial Public Service or Statutory boards)

02. Educational Qualifications:

(a) A degree with English as a Subject obtained by a University recognized by the University Grants Commission.

or

(b) A degree with English Language / English Literature/English Language Teaching Methods obtained from a University recognized by the University Grant Commission.

and

(c) Completion of a Diploma related to English Language Teaching with a duration of not less than one year from a recognized Higher Educational Institute.

or

Experience not less than 3 years of English Language Teaching in a Government School or any other Government Institute

03. Marking scheme for interview:

<table>
<thead>
<tr>
<th>Category</th>
<th>Marks</th>
</tr>
</thead>
<tbody>
<tr>
<td>Experience in relevant field</td>
<td>30</td>
</tr>
<tr>
<td>Additional experience in profession</td>
<td>30</td>
</tr>
<tr>
<td>Other skills</td>
<td>15</td>
</tr>
<tr>
<td>Performance at the interview</td>
<td>25</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>100</strong></td>
</tr>
</tbody>
</table>


03. Post : Programme Assistant (Center in Charge) III
– No. of Posts 01 (For Thalawa Centre)

01. Age Limit.– Candidate should not be less 22 years of age and not more than 45 years as at closing date of the application. (Maximum age limit shall not be applicable to the candidates serving in Government, Provincial Public Service or Statutory boards)

02. Educational Qualifications:

(a) Degree obtained in Sinhala / English medium from a university recognized by University Grant Commission and a Credit pass for Sinhala and English Language / Literature at

02. Educational Qualifications:

(a) Should have obtained the Bachelors of degree from a University recognized by the University Grants Commission.

And

(b) A diploma not less than one year duration from a Government institute or a Government recognized institute of Social Work, Social Development or Counseling.

And

(c) Working experience not less than one year as a Programme Assistant (Center in Charge) in Government institute or a Government recognized institute.

For Internal Candidates:

(a) A Bachelors Degree from a university recognized by the University Grants Commission and a Diploma not less than one year duration of Social Work, Counseling, Social Development.

And

(b) 5 years experience in the post of Management Assistant at National Institute of Social Development.


04. Post : Translator III (Sinhala to English ) – No. of Posts 01

01. Age Limit.– Shall be not less than 22 years of age and not more than 45 years of age (Maximum age limit shall not be applicable to the candidates serving in Government Provincial Public Service or Statutory boards of the Government)
G. C. E. A/L and Skills in Sinhala / English Translation

and

(b) 02 years experience as a translator at a Government institution or institution recognized by the Government

03. Method of recruitment through interview:

<table>
<thead>
<tr>
<th>Mark</th>
<th>Subject related experience relevant to the post</th>
<th>30 Marks</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mark</td>
<td>Relevant Additional Qualification</td>
<td>30 Marks</td>
</tr>
<tr>
<td>Mark</td>
<td>Other Skills and merits</td>
<td>15 Marks</td>
</tr>
<tr>
<td>Mark</td>
<td>Performance at the interview</td>
<td>25 Marks</td>
</tr>
</tbody>
</table>

Total Marks: 100 Marks

04. Salary Scale.–


Conditions / Nature of the appointments.

1. The appointment are permanent.
2. The Employees are entitled for the contributions to the EPF and ETF
3. All appointments shall subject to a probation period of 03 years.

Note: The vacancy for Program Assistant (Center-in-Charge) exist only in Thalawa Center and selected candidates for program Assistant shall serve only in Thalawa Center and other posts shall serve at the main office.

Service Condition.– All Appointments made shall be conformed to the provisions of the National Institute of the Social Development, Act, No. 41 of 1992 and other Government regulations.

Application along with a Bio data should be sent by the registered post to the following address on or before 27.10.2017. Name of the post shall be written clearly on the top left hand corner of the envelope and the applicants employed in the Government sector shall forward their applications through the head of the institute.

Dr. RIDDELEY JAYASINGHE,
Director General,
National Institute of Social Development.

National Institute of Social Development,
No. 488A, Nawala Road, Rajagiriya,
20th September, 2017.